

**CITY OF CARUTHERSVILLE  
May 16, 2011**

BE IT REMEMBERED the Council of the City of Caruthersville met in regular session in the Council Room in the Municipal Building on Monday, May 16, 2011, at 5:00 p.m., at which time and place the following were present:

|                 |                 |
|-----------------|-----------------|
| Diane Sayre     | Mayor           |
| Melinda Scifres | City Clerk      |
| Lawrence Dorroh | City Counselor  |
| Chris Riggs     | Chief of Police |
| Pullam          | Councilperson   |
| Rodgers         | Councilperson   |
| Simpson         | Councilperson   |
| Grantham        | Councilperson   |
| Hood            | Councilperson   |
| Merideth        | Councilperson   |
| Morgan          | Councilperson   |
| Mott            | Councilperson   |

The number of members necessary to consider a quorum being present, the Mayor called the meeting to order and announced the meeting was in session for the transaction of business.

The first order of business to come before the Council was the approval of the minutes, reports, and bills. Upon motion duly made by Councilperson Mott, seconded by Councilperson Grantham, the minutes, reports, and bills were approved unanimously. The reports read as follows:

Melinda Scifres, City Clerk, reported securities pledged at the banks for deposits of the City as follows: First State Bank - \$3,125,000; Focus Bank - \$2,021,899.47; Bank Star - \$583,400.

Charlie Jones, Fire Chief, reported \$5,915.00 in salaries for April, and thirteen fire calls.

Donna Brooks, City Collector, reported \$3,636.81 in turnover, with \$52.09 in Collector's Commission, and \$3.20 in Clerk's fee.

Keith Davis, Parks/Recreation Director, reported \$7,742.45 in admission to the recreation center.

Christi Watkins, Court Clerk, reported \$15,801.12 in fines collected with \$570.76 in CVC funds, \$80.06 in POST funds; and \$80.02 in JEF funds.

Paula VanDeWaal, Water Department Bookkeeper, reported the following collections for April:

|            |                  |
|------------|------------------|
| Water      | \$ 46442.50      |
| Sewer Use  | 21,163.63        |
| Garbage    | 38,123.78        |
| Meter Ser. | 821.92           |
| Mo. Spray  | 586.48           |
| Sewer Bond | <u>11,345.60</u> |
| TOTAL      | \$118,348.38     |
| Customers  | 2390             |

Mayor Sayre then reported one bid had been received for the audit of the financial records for the City from Metheny and Smith of Kennett, in the amount not to exceed \$16,000. The accounting firm stated they would charge their hourly rate up to the \$16,000, but if they had to spend additional time, the cost would not exceed \$16,000. After discussion, Councilperson Rodgers motioned to approve the bid, with Councilperson Morgan seconding, and motion carried.

Mayor Sayre then reported bids had been opened to repave Thirteenth Street on May 12, at 2:00 p.m., and read as follows:

|             |              |
|-------------|--------------|
| Apex Paving | \$245,896.10 |
| ASA Asphalt | \$266,987.00 |

The engineer will be paid \$43,600, and Bootheel Regional will be paid \$10,500 for administering the project. The grant amount for the street improvements is \$159,900, and the City's portion will be just over \$140,000. After discussion, Councilperson Rodgers motioned to approve the bid from Apex as low bidder, with Councilperson Simpson seconding, and roll call was asked for, which resulted in the following vote:

|         |     |          |     |
|---------|-----|----------|-----|
| Simpson | Yes | Grantham | Yes |
| Hood    | Yes | Morgan   | Yes |
| Morgan  | Yes | Mott     | Yes |
| Mott    | Yes | Pullam   | Yes |
| Rodgers |     | Yes      |     |

The next item of business to come before the Council was the bids for a generator for the Municipal Building. Bids were opened on May 16, 2011 at 2:00 p.m., and read as follows:

|                      |             |
|----------------------|-------------|
| Hill Electric        | \$64,428.75 |
| Shawnee Electric     | 64,865.00   |
| Tom McCall Electric  | 56,500.00   |
| Brett James Electric | 59,898.00   |

After discussion, Councilperson Morgan motioned to approve the low bid of Tom McCall Electric, with Councilperson Grantham seconding, and roll call was asked for, which resulted in the following vote:

|         |         |          |     |
|---------|---------|----------|-----|
| Simpson | Yes     | Grantham | Yes |
| Hood    | Yes     | Morgan   | Yes |
| Morgan  | Yes     | Mott     | Yes |
| Mott    | Yes     | Pullam   | Yes |
|         | Rodgers | Yes      |     |

Councilperson Morgan reported he had talked with the resident that had written a letter to the Council regarding the riding of golf carts and four-wheelers in the Pine and Magnolia area. The resident stated the violation had decreased by approximately 75%. Also, the fire department had held training since the last meeting, and responded to four calls from the 3<sup>rd</sup> to the 16<sup>th</sup>.

Councilperson Hood motioned to approve the adjustment report in the amount of \$2,917.33 for April, with Councilperson Simpson seconding, and roll call was asked for, which resulted in the following vote:

|         |         |          |     |
|---------|---------|----------|-----|
| Simpson | Yes     | Grantham | Yes |
| Hood    | Yes     | Morgan   | Yes |
| Morgan  | Yes     | Mott     | Yes |
| Mott    | Yes     | Pullam   | Yes |
|         | Rodgers | Yes      |     |

Councilperson Hood then reported over the last five years the water and sewer department had been running a deficit of about \$200,000 a year. Doug McDowell, CPA for the City, reported the water portion deficit for the last five years has been \$809,324; while the sewer deficit has been \$319,518. The Water and Sewer Committee had met to discuss increasing the rates for the water section. Councilperson Hood then motioned to raise the base rate an additional \$2.00 per customer, and all over the flat rate would be increased \$2.50 per 1,000, with Councilperson Mott seconding, and roll call was asked for which resulted in the following vote:

|         |         |          |     |
|---------|---------|----------|-----|
| Simpson | Yes     | Grantham | Yes |
| Hood    | Yes     | Morgan   | Yes |
| Morgan  | Yes     | Mott     | Yes |
| Mott    | Yes     | Pullam   | Yes |
|         | Rodgers | Yes      |     |

Counselor Dorroh reported he will need to draft an ordinance to adopt the change. He asked the Council to consider a cost of living raise be built into the ordinance.

Bill Burlison then appeared before the Council to thank the Council for their service to the community.

Mayor Sayre then appointed the Council committees as follows:

**Finance**

Johnny Hood  
Sue Grantham  
James Mott  
Sheila Simpson

**Fire & Police**

Frank Morgan  
Barbara Rodgers  
Barbara Pullam  
Baughn Merideth

**Street & Alley**

Baughn Merideth  
Frank Morgan  
James Mott  
Barbara Rodgers 333-1670

**Water & Sewer**

Johnny Hood  
James Mott  
Sue Grantham  
Sheila Simpson

**Insurance Committee**

Baughn Merideth  
Sheila Simpson  
Barbara Pullam  
Barbara Rodgers

Counselor Dorroh then requested the Council approve the following resolution in regards to the 13<sup>th</sup> Street project. After discussion, Councilperson Mott motioned to approve the resolution, with Councilperson Grantham seconding, and roll call was asked for, which resulted in the following vote:

|         |         |          |     |
|---------|---------|----------|-----|
| Simpson | Yes     | Grantham | Yes |
| Hood    | Yes     | Morgan   | Yes |
| Morgan  | Yes     | Mott     | Yes |
| Mott    | Yes     | Pullam   | Yes |
|         | Rodgers | Yes      |     |

The resolution read as follows:

**RESOLUTION  
CITY OF CARUTHERSVILLE  
OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION  
SECTION 292.675 RSMo  
CDBG PROJECT: 2007-PF-804**

A resolution establishing rules and regulations regarding the Safety Training Requirements of Section 292.675, RSMo, in the City of Caruthersville, Missouri as follows:

**ARTICLE I**

**Section 1:** The City of Caruthersville hereby adopts and will enforce this policy establishing rules and regulations regarding the Safety Training requirements of Section 292.675, RSMo and will enforce all applicable State laws in this regard.

**ARTICLE II**

**Section 2:** The Project approved by this Resolution is subject to the requirements of Section 292.675, RSMo, which requires all contractors or subcontractors doing work on the project to provide and require its on-site employees to complete a ten (10) hour course in construction safety and health approved by the Occupational Safety and Health Administration ("OSHA") or a similar program approved by the Missouri Department of Labor and Industrial relations which is a least as stringent as the approved OSHA program. The training must be completed within sixty (60) days of the date work on the project commences. On-site employees found on the worksite without documentation of the required training shall have twenty (20) days to produce such documentation.

**ARTICLE III**

**Section 3:** The request for bids for this Project shall specify the requirements of Section 292.675, RSMo.

**ARTICLE IV**

**Section 4:** The contract awarded for this Project shall specify the requirements of Section 292.675, RSMo, and shall include a notice of the penalties for a contractor's failure to comply with that statute.

Passed and adopted by the City Council of the City of Caruthersville, State of Missouri, on

\_\_\_\_\_

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

With no further business to come before the Council, Councilperson Hood motioned to adjourn the meeting at 5:30 p.m., with Councilperson Mott seconding, and motion carried.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk