

**CITY OF CARUTHERSVILLE  
SEPTEMBER 8, 2009**

BE IT REMEMBERED the Council of the City of Caruthersville met in regular session in the Council Room of the Municipal Building on Tuesday, September 8, 2009, at 5:00 P.M., at which time and place the following were present:

Diane Sayre	Mayor
Melinda Scifres	City Clerk
Lawrence Dorroh	City Counselor
Chris Riggs	Chief of Police
Morgan	Councilperson
Mott	Councilperson
Pullam	Councilperson
Rodgers	Councilperson
Simpson	Councilperson
Grantham	Councilperson
Hood	Councilperson
Merideth	Councilperson

The number of members necessary to consider a quorum being present, the Mayor called the meeting to order and announced the meeting was in session for the transaction of business.

The first order of business to come before the Council was the approval of the minutes of the last meeting. Upon motion duly made by Councilperson Mott, seconded by Councilperson Morgan, the minutes were approved unanimously.

The next order of business to come before the Council was the approval of payment of the bills. Upon motion duly made by Councilperson Pullam, seconded by Councilperson Mott, the bills were approved for payment.

The next item to come before the Council was the bids for the resurfacing of Ward Avenue and Walker Avenue. Bids had been opened and read as follows:

Apex Paving	\$369,094.65
ASA Asphalt	\$356,736.00

Mayor Sayre reported the engineer recommended the low bid of ASA Asphalt. Councilperson Mott motioned to approve the low bid, with Councilperson Merideth seconding, and roll call was asked for, which resulted in the following vote:

Morgan	Yes	Simpson	Yes
Mott	Yes	Grantham	Yes
Pullam	Yes	Hood	Yes
Merideth	Yes		

The City had received a grant in the amount of \$367,500 for the project, and the total cost with engineering fees would be \$459,376.00.

Mayor Sayre then reported the Planning and Zoning Commission would meet on Monday, September 14, at 4:00 P.m. regarding the fencing. If the Council has suggestions, they should be put in writing to the Commission.

Also, a Public Hearing will be held on September 14, at 5:00 P.M. regarding the submission of a grant for a generator for the City from Rural Development. The City will hold a Public Hearing on September 21, 2009 regarding the tax rate. The Council was then advised of a meeting at the Public Library hosted by SEMA regarding earthquake readiness. The Council was encouraged to attend the meeting.

Paul Shaw, Water/Wastewater Manager, then reported he has been working with the IT Manager and the bank to change the format for the ACH for drafts. The process was completed today with the bank, so the drafts will be done automatically. Also, he has contacted DNR regarding the certification for the water plant. When the plant was constructed, DNR stated the operator would be required to have a "C" license. The requirement has now changed to a "B" license. After reviewing the changes, he has contacted DNR to lower the requirement to a "C".

Mayor Sayre reported the scope of work for the wastewater department has been submitted to DNR for the improvement project on the revolving loan program. At this time, it is undetermined as to whether the City will receive any recovery funds.

Mayor Sayre reported the contracts have been signed for the West Nineteenth drainage project. The contracts will be signed soon for the resurfacing project.

Councilperson Rogers then appeared and was shown in attendance at 5:10 P.M.

Mayor Sayre then reported a price had been obtained for the demolition of several structures, as follows: Property at 14<sup>th</sup> and Ward \$3500; removal of asphalt on West Fourteenth \$1500. Mayor Sayre requested the Council approve the demolition, and the funds would be from the Capital Improvement Sales Tax Fund. After discussion, Councilperson Rodgers motioned to approve the demolition cost, and the funding as recommended, with Councilperson Mott seconding, and the motion carried unanimously.

Mayor Sayre reported the City has made arrangements for the cleanup of private property. The owners have signed right-of-entry forms, and will be reimbursing the cost of cleanup in installments.

The next item to come before the Council was the approval of the 08-09 budget amendments. Doug McDowell, CPA, reviewed the amendments with the Council. After discussion, Councilperson Merideth motioned to approve the amendments, with Councilperson Rodgers seconding, and motion carried. The amendments read as follows:

CITY OF CARUTHERSVILLE  
 BUDGET AMENDMENTS  
 June 30, 2009

	Original Budget	Amendment	Final Budget
GENERAL FUND:			
Admin-Disaster Recovery	0	60,000	60,000
Infra-Drainage/Streets	200,000	100,000	300,000
Transfer to Water Fund	(29,970)	(110,030)	(140,000)
Transfer to Sewer Fund	0	(30,000)	(30,000)
Transfer to Economic Dev Fund	(17,108)	(12,792)	(29,900)
Transfer from Housing Resource Fund	0	1	1
CEMETERY FUND:			
Equipment/Maintenance	38,200	8,050	46,250
Supplies	0	1,000	1,000
POLICE SCHOOL FUND:			
Training	8,000	6,500	14,500
CIF Expenditures	0	5,175	5,175
ECONOMIC DEVELOPMENT FUND:			
Salaries	40,000	3,334	43,334
Equipment/Maintenance	1,000	3,800	4,800
Transfer from General Fund	17,108	12,792	29,900
TOURISM FUND:			
Expenditures	13,000	13,300	26,300
WATER FUND:			
Equipment/Maintenance	62,000	52,000	114,000
Transfer from General Fund	29,970	110,030	140,000
SEWER FUND:			
Salaries	100,000	12,000	112,000
Insurance	0	12,000	12,000
Transfer from General Fund	0	30,000	30,000
HOUSING RESOURCE FUND:			
Transfer to General Fund	0	(1)	(1)
DEMOLITION FUND:			
Demolition Expense	47,950	215,250	263,200
AIRPORT AG OPERATION FUND:			
Contractor Expense	0	24,100	24,100

After discussion, Councilperson Mott offered and moved the approval of the following ordinance; and the same was read for the first time:

**BILL NO. 2009-15**

**ORDINANCE NO. 2009-15**

**AN ORDINANCE TO VACATE AND DISCONTINUE A PORTION OF WEST FOURTEENTH STREET**

(Copy on file in City Clerk’s office)

After discussion, the unanimous consent of the Council is asked for a second reading of Bill No. 2009-15 which is granted and Bill No. 2009-15 is read the second time. The question before the Council now is shall Bill No. 2009-15 to be known as Ordinance No. 2009-15 pass and become law as read the second time, which resulted in the following vote on said question, to-wit:

Morgan	Yes	Simpson	Yes
Mott	Yes	Grantham	Yes
Pullam	Yes	Hood	Yes
Rodgers	Yes	Merideth	Yes

Upon the Mayor declaring that Bill No. 2009-15 to be known as Ordinance No. 2009-15 is passed and approved by the Council, the Mayor did approve the bill and affix her signature and was attested by the City Clerk.

The next item to come before the Council was the approval of the resolution to seek funding for a generator for the City through USDA Rural Development. Upon motion made by Councilperson Pullam, seconded by Councilperson Rodgers, the resolution was adopted as follows:

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CARUTHERSVILLE CONCERNING ACCEPTANCE AND COMPLIANCE WITH VARIOUS REQUIREMENTS TO OBTAIN FINANCIAL ASSISTANCE FROM THE UNITED STATE OF AMERICA, ACTING THROUGH THE UNITED STATES DEPARTMENT OF AGRICULTURE, RURAL DEVELOPMENT.**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARUTHERSVILLE, MISSOURI, AS FOLLOWS:

Section 1. (Definitions).

- A. The City of Caruthersville will also be referenced as “applicant”, “recipient”, “participant” and “grantee” throughout this document.
- B. United State of America, acting through the United State Department of Agriculture, Rural Development, will also be referenced as USDA Rural Development and “RD” throughout this document.

Section 2. (Certifications).

The following listed forms with instructions are attached hereto and full incorporated as if set forth herein:

- A. Standard Form 424B (7-97), Assurances – Non-Construction Programs.  
Standard Form 424D (7-97), Assurances-Construction Programs
- B. Form RD 400-1 (5/00), Equal Opportunity Agreement.
- C. Form USDA RD 400-4 (3-97), Assurance Agreement.
- D. Form AD-1047 (1/92), Certification Regarding Debarment, Suspension and Other Responsibility Matters – Primary Covered Transactions.
- E. Form AD-1049 (5-90) Certification Regarding Drug Free Workplace Requirements (Grants) Alternative I – For Grantees Other Than Individuals. This form is applicable only when a USDA grant is being made.
- F. Form USDA-RD 1910-11 (9/02), Applicant Certification Federal Collection Policies for Consumer of Commercial Debts. This form is applicable only when a USDA loan is being made.
- G. FmHA Instruction 1940-Q, Exhibit A-1 (8-21-91), Certification for Contracts, Grants and Loans.

Section 3. Miscellaneous Provisions.

- A. If any section, subsection or part of this resolution whether large or small, and whether set forth or incorporated herein by reference, is for any reason held invalid, the invalidity thereof shall not affect the validity of any of the other provisions of this resolution, whether large or small, and whether set forth or incorporated herein by reference.
- B. If any section, subsection or other part of this resolution is found to be in conflict with an actual form set forth or referred to herein, the version of the form which is in effect on the date of this instrument will be applicable.
- C. The signature of Mayor of the City of Caruthersville and the attestation by the City Clerk to this resolution shall act as the signature and attestation to each and every one of the requirements and forms set forth and incorporated by reference in the Section and subsections of this resolution as incorporated by reference in the Section and subsections of this resolution as fully as if signed and attested to on individual documents or forms for each.

This Resolution shall be in full force and effect from and after its passage and approval.

PASSED this 8<sup>th</sup> day of September, 2009.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

With no further business to come before the Council, Councilperson Mott motioned the meeting adjourn at 5:30 P.M., with Councilperson Grantham seconding, and motion carried.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk