

CITY OF CARUTHERSVILLE  
FEBRUARY 17, 2009

BE IT REMEMBERED the Council of the City of Caruthersville met in regular session in the Council Room of the Municipal Building on Monday, February 17, 2009, at 5:00 p.m., at which time and place the following were present:

Diane Sayre	Mayor
Melinda Scifres	City Clerk
Lawrence Dorroh	City Counselor
Chris Riggs	Chief of Police
Pullam	Councilperson
Rodgers	Councilperson
Simpson	Councilperson
Braswell (Absent)	Councilperson
Cornacchione	Councilperson
Hood	Councilperson
Merideth	Councilperson
Morgan	Councilperson
Pullam	Councilperson
Rodgers	Councilperson
Simpson	Councilperson

The number of members necessary to consider a quorum being present, the Mayor called the meeting to order and announced the meeting was in session for the transaction of business.

The first order of business to come before the Council was the approval of the minutes, bills, and reports. Upon motion duly made by Councilperson Pullam, the minutes, bills, and reports were approved. The reports read as follows:

Charlie Jones, Fire Chief, reported \$4,015.05 in salaries for January, with ten fire calls.

Keith Davis, Parks/Recreation Director, reported \$14,259.44 in admissions to the recreation center.

Melinda Scifres, City Clerk, reported securities pledged for deposits as follows: First State Bank - \$3,403,756; Focus Bank - \$2,021,899.47; Bank Star - \$583,400.

Donna Brooks, City Collector, reported \$12,706.89 in turnover, with \$110.61 in Collector's Commission, and \$13.90 in Clerk's fee.

Chris Riggs, Chief of Police, reported \$11,980.98 in fines collected, with \$385.02 in CVC funds, \$54.00 in POST funds, \$364.00 in police training fund, and \$54.00 in Judicial Education Funds.

Angie Dormer, Bookkeeper for the Water Department, reported the following collections for the month of January:

Water	\$ 38,543.22	Gallons produced 43,390,000
Sewer	20,614.33	Backwash Totals 4,707,000
Garbage	34,550.00	City Gallons 20,470,000
Meter Ser.	808.23	Adjusted Gallons 71,000
Mo. Spray	576.82	Customers 2468
Jan. Int.	65.36	
Primacy Fee	316.63	
Sewer Service	<u>103.93</u>	
TOTAL	\$95,578.52	

Howard Tillman, Auditor, then appeared before the Council to review the audit for the fiscal year 07-08. Mr. Tillman stated one of the most important things during an audit is having the cooperation of the people you are performing the audit for. He reported the City Clerk and the department heads were very helpful in this process. The audit contains two important documents: the Independent Auditor’s Report, and the Management Discussion and Analysis. It is hard to compare the disbursements for the City due to the storm of 2006. With the expenditures caused by the tornado, it is difficult to compare the figures from year to year. However, the City is in good financial condition. He feels one of the key items assisting the City in this process is the contract with an accounting firm such as McDowell, Clark, and Middleton. The audit will presented to the Council the first meeting in March for adoption.

Mayor Sayre then announced the President did declare the area a disaster, and signed the declaration. Counselor Dorroh reported he has advertised for bids for debris removal, and bids will be opened at 4:00 p.m. on Wednesday, February 19, 2009. A special will need to be held to act on the bids and award a contract. The contract specifies that the contractor will proceed within 72 hours after a notice to proceed is submitted, and twenty-one days will be allowed to complete the contract. The contract will conduct two sweeps throughout the City. The contractor will be required to remove any branches hanging over the rights-of-way, as well as any trees deemed dangerous. The Mayor reported she had been in contact with the ministerial alliance to form work teams locally. A lot of work can be accomplished by volunteers moving limbs in vacant lots to the street. It was noted the volunteers would not be doing the work for the City but for other organizations. The City will not be asking for rights-of-entry to private properties during this disaster, and property owners or volunteers must get the debris curbside in order for it to be removed. All debris will be taken by the contractor to the City’s vegetation site, where the contractor will be responsible for burning the debris, and excavating the site.

Mayor Sayre reported a punch list has been prepared for the Ward Avenue project. Another meeting with the contractor and engineer will be held to discuss the items on the list. The street signs have been ordered, and this is the final item for the project.

The specifications for the resurfacing of Ward Avenue and Walker are being finalized. This project should be advertised for bid in early summer.

The next item to come before the Council was the revision of the personnel manual. The Council was asked to contact Counselor Dorroh regarding any changes they felt needed to be made. The manual will be presented at a later meeting.

Paul Shaw, Water/Wastewater Manager, reported \$3,047.01 in adjustments for January, and asked the Council to approve the report. After discussion, Councilperson Merideth motioned to approve the adjustment report, with Councilperson Hood seconding, and motion carried.

Vicki Ricks then appeared before the Council regarding a liquor application for 1206 Vest. Counselor Dorroh reported application had not been submitted for ten days, and could not be presented to the Council until the waiting period had ended. This will be brought to the Council at the next regular meeting.

Mayor Sayre then reported several departments have surplus property that needed to be sold. The Council was asked for authorization to advertise for bids for the sale of surplus property. Councilperson Merideth motioned to approve the advertising of the surplus property, with Councilperson Pullam seconding, and motion carried.

Mayor Sayre then reported two drainage issues that need to be corrected. One is on the west side of Truman on West Nineteenth (a dead end street), and the other is on West 19<sup>th</sup> from Ward to Carroll. The section from Ward to Carroll had a pump located just off of Ward at one time, but after the tornado, it had been removed. The cost to replace the pump in that section would be approximately \$130,000. The cost to improve the drainage on the dead end section west of Truman would be \$95,000. After discussion, Councilperson Morgan motioned to proceed with the drainage on the west side of Truman (the dead end street), with Councilperson Merideth seconding, and motion carried.

After discussion, Councilperson Rodgers offered and moved the approval of the following ordinance; and the same was read for the first time:

**BILL NO. 2009-2**

**ORDINANCE NO. 2009-2**

**AN ORDINANCE AMEND SECTION 205.100 OF THE CODE OF ORDINANCES TO INCREASE THE FEE FOR OUT OF TOWN FIRE CALLS**

After discussion the unanimous consent of the Council is asked for a second reading of Bill No. 2009-2 which is granted and Bill No. 2009-2 is read the second time. The question before the Council now is shall Bill No. 2009-2 to be known as Ordinance No. 2009-2 pass and become law as read the second time, which resulted in the following vote on said question, to-wit:

Pullam	Yes	Cornacchione	Yes
Rodgers	Yes	Hood	Yes
Simpson	Yes	Merideth	Yes
	Morgan	Yes	

Upon the Mayor declaring that Bill No. 2009-2 to be known as Ordinance No. 2009-2 is passed and approve the Council, the Mayor did approve the bill and affix her signature and was attested by the City Clerk.

After discussion, Councilperson Simpson offered and moved the approval of the following ordinance; and the same was read for the first time:

**BILL NO. 2009-3**

**ORDINANCE NO. 2009-3**

**AN ORDINANCE AUTHORIZING THE PARTICIPATION BY THE CITY IN THE STATE OF MISSOURI'S HAZARDOUS SUBSTANCES EMERGENCY RESPONSE COST RECOVERY PROVISIONS**

After discussion, the unanimous consent of the Council is asked for a second reading of Bill no. 2009-3 which is granted and Bill No. 2009-3 is read the second time. The question before the Council now is shall Bill No. 2009-3 to be known as Ordinance No. 2009-3 pass and become law as read the second time, which resulted in the following vote on said question, to-wit:

Pullam	Yes	Cornacchione	Yes
Rodgers	Yes	Hood	Yes
Simpson	Yes	Merideth	Yes
	Morgan	Yes	

Upon the Mayor declaring that Bill No. 2009-3 to be known as Ordinance No. 2009-3 is passed and approved by the Council, the Mayor did approve the bill and affix her signature and was attested by the City Clerk.

At this Councilperson Rodgers motioned to hold closed executive session in regards to real estate and possible litigation, with Councilperson Cornacchione seconding, and motion carried.

At this time, the Counselor was requested to change the ordinance regarding liquor applications. The distance from any church or school shall be amended to 300'.

The City of Hayti has requested the use of the City's vegetation site for their debris removal. Mayor Sayre asked the Council to authorize the Counselor to work on the necessary documentation to allow Hayti to use the vegetation site for debris. Councilperson Merideth motioned to authorize the Counselor to proceed with an intergovernmental agreement. Councilperson Hood seconded the motion, and the motion was carried unanimously.

The Mayor then inquired if the Council would want to change the time of the Council meetings. After discussion, Counselor Dorroh was asked to prepare an ordinance changing the time of the Council meeting to 5:00 p.m.

With no further business to come before the Council, Councilperson Cornacchione motioned to adjourn the meeting at 6:18 p.m., with Councilperson Merideth seconding, and motion carried.

ATTEST:

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Mayor

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City Clerk