

**CITY OF CARUTHERSVILLE  
June 4, 2018**

Be it remembered the Council of the City of Caruthersville met in regular session Monday June 4, 2018 at 5:00 p.m. in the Council room of the Municipal Building at which time and place the following were present:

Sue Grantham	Mayor
Takella Motton	City Clerk
Lawrence Dorroh	City Counselor
Tony Jones	Sergeant at Arms
Rittenberry	Councilperson
Grable	Councilperson
Hood	Councilperson
Merideth	Councilperson
Rodgers	Councilperson
Duckworth	Councilperson
Bullington	Councilperson
Lyons	Councilperson

The number of members necessary to consider a quorum being present, the Mayor called the meeting to order and announced the meeting was in session for the transaction of business.

The first order of business was the approval of the May 21, 2018 regular session minutes. Councilperson Merideth motion to approve, second by Councilperson Duckworth with all in favor.

Councilperson Rittenberry motion for approval of the May 21, 2018 closed session minutes, second by Councilperson Lyons with all in favor.

Councilperson Merideth motion for approval of the reports and bills, second by Councilperson Hood, with all in favor.

Mayor Grantham made mention of funds needed for the Municipal Court VRV A/C system which would be an emergency procurement. The initial cost for coming from Memphis TN and evaluating the system is \$1,325. The scope of work is as follows: 1) Recover the remaining refrigerant in the system 2) Replace the leaking sight glass with a solid copper line(system installation specifies no sight glass should be installed in the system) 3) Pressurize and leak check the work performed 4) Triple evacuate the system per manufacturing specs 5) Measure the refrigerant line set and weigh in the proper charge 6) Start the system and check all operations; the total for the repair scope is \$4,978.

Councilperson Merideth reported from the Water Committee on the catwalk at the Waste Water Plant which has been budgeted out of Sewer Extension for \$10,000. Fab Tech can do the job as a change order for \$7,500. Councilperson Bullington motion for approval, second By Councilperson Grable, which resulted in the following vote:

Rittenberry	Yes	Grable	Yes
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Hood	Yes	Merideth	Yes
Rodgers	Yes	Duckworth	Yes
Bullington	Yes	Lyons	Yes

Police report; Chief Tony Jones reported that with the last heavy rain, one of the police vehicles had flooded out. The insurance company was contacted, as of now the engine alone will cost \$7,300, and they will send a report once the total estimates are figured. He will be asking for the 2018-2019 budget to have the expenditure come out of Asset Forfeiture for the vehicle to be replaced in part with the insurance proceeds.

Animal Shelter report; For the month of May there have been intake of 24 dogs and 1 cat. Owner's pick up 5 dogs, gave to rescue 4 dogs, no euthanization, dead animals 1 dog and 1 cat, and none trapped. Wildlife is as follows: Dead; 22 squirrels, 4 skunks, 5 rabbits, 6 opossums, and 4 snakes. Trapped; 28 skunks, 3 rabbits, 2 opossums, and 4 snakes.

Chief Tony Jones stated that he was at the scene of the fire at Eric Hubbard's house which was a battle to extinguish with the double roof. The fire department did a great job preventing the structure from burning all the way down. Councilperson Bullington reported that the tornado signs were in and the electrical line being run, the signs should be set next week.

Street & Sanitation report; Terry Rushing reported that the department performed their normal daily activities, and had several service workers cutting weeds around poles and ditches. The house on East 18<sup>th</sup> Street has been torn down, and they're in the process of tearing down the house on Carroll. The department along with Harold Hampton ran electrical lines at the Recreational Center to get the tennis courts lights up and running. There were 10 street lights turned in to be repaired, tires were put on the backhoe and dump truck. The dump truck will have to be taken back, it worked for 5 loads, and it quit dumping. The East 20<sup>th</sup> Street bonds, and Mooreland Dr. projects are continuing to be worked on. There were 6 building inspections with one vacate issued. There was also 1 building permit issued, and has been working on business licenses in conjunction with Rebecca Morgan. The Municipal Court building has a section in the back that's peeling off, which needs to be taken care of before water damage takes place. Rushing will be providing the Council with more information and cost.

There was a question about Kelley Dr. being repaired which will have to be packed and concreted and will come out of the regular budget. The house at the end of Kelley Dr. within a month should be secured with replacement windows where they're missing, and the melted vinyl siding will be replaced by the owners. There was a question about the additional houses that were on the list that were to be torn down. Terry Rushing will be pulling away tomorrow from the tearing down of houses to repair Collins St. that's caving in. With the additional equipment the department will be able to work on multiple projects. There are also 25 to 30 street breaks that will need to be repaired. Councilperson Rodgers inquired of the streets that had popped during the cold spell. Rushing replied that some would be repaired and others patched, and they would prioritize the worst first.

Code Enforcement report; Sonya Fuller reported that she had sent out some 20 plus letter, and did follow ups making sure that nuisances had been abated.

Water Waste Water report; Paul Shaw reported that the Meter deposit fund had an excess of \$40,000

that could be moved to the Water & Sewer account . Councilperson Duckworth motion to move the funds, second by Councilperson Merideth, which resulted in the following vote:

Rittenberry	Yes	Grable	Yes
Hood	Yes	Merideth	Yes
Rodgers	Yes	Duckworth	Yes
Bullington	Yes	Lyons	Yes

Park & Recreation report; Wes Deere gave thanks to Harold Hampton and Terry Rushing for getting the lights fixed at the tennis courts. They ran into a lot of obstacles but persevered, and ended up running 1000 ft. of line. Baseball and softball is wrapping up this week, and the current 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> graders volleyball signups are ongoing. The women’s volleyball is also ongoing on Wednesday nights and the games cost \$1 to get in.

Library report; Teresa Tidwell reported that the Democrat Argus is online and can be accessed on the city’s website. There have been 100 signups for the summer reading program, and you can still sign up. There’s programming every Tuesday, Wednesday, and Thursday at 1:30 p.m.

Budget report; Councilperson Bullington stated basically what would occur at the Finance Committee meeting tomorrow would be to introduce the new members to the inner workings of the budget. The Finance Committee members would also look at meeting with the different department heads so that everything wouldn’t fall on one person. Department heads need to start working on their budgets. Ordinarily the budget isn’t finalized until the June 30<sup>th</sup> financials are available. Therefore, on July 1, 2018 the current budget will be adopted, and then the adoption of the final budget once the financials are available. The General Fund as of now is \$309,644.18 for the April financials, and at the start of the year was \$302,326.55. The operating income is \$4,266,407.18, but some of the accounts are restricted, they are set up to pay off debts or are debt reserves.

Insurance report; Councilperson Rittenberry reported that the next policy to come up is workmen’s compensation in July. It should be cheaper this year, and Councilperson Rittenberry will have more information at the next meeting.

Mayor Grantham commended Belton Duncan, Olin Parks, Dennis Rodgers, and Smith Funeral Home for the upkeep, and putting flags out for Memorial Day. H. S. Smith buys the flags and also helps put them out. Councilperson Rodgers made mention that she had gotten flags a couple of years ago from Teddy Cheek, and her and her grandsons put out flags at cemeteries especially on 20<sup>th</sup> Street. The Mayor also mentioned a 7 year old girl and her mother picking up trash at Reynolds Park taking pride in the community. Mayor Grantham reported that she and Paul Shaw had gone to a workshop that was for funding for the future. There are several funding sources that you can get money from, but they all say that you have to help yourself first before the available funding can be obtained.

There was a question from the floor as to whether or not the flushing of the hydrants would affect the water pressure. Paul Shaw stated that it wouldn’t, but there would be some discoloration of the water. Councilperson Merideth stated that the purpose for the flushing was to get rid of the sediments.

With no further business to come before the Council, Councilperson Lyons motion to adjourn, second by Councilperson Hood with all in favor; the meeting adjourning at 5:31 p.m.

ATTEST:

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Mayor

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City Clerk

DRAFT