

**CITY OF CARUTHERSVILLE  
APRIL 22, 2013**

BE IT REMEMBERED the Council of the City of Caruthersville met in regular session in the Council Room in the Municipal Building on Monday, April 22, 2013, at 5:00 p.m., at which time and place the following were present:

Diane Sayre	Mayor
Melinda Scifres	City Clerk
Lawrence Dorroh	City Counselor
Tony Jones	Sergeant at Arms
Rodgers	Councilperson
Simpson	Councilperson
Grantham (Absent)	Councilperson
Hood	Councilperson
Merideth	Councilperson
Morgan	Councilperson
Mott	Councilperson
Pullam (Absent)	Councilperson

The number of members necessary to consider a quorum being present, the Mayor called the meeting to order and announced the meeting was in session for the transaction of business.

The first order of business to come before the Council was the approval of the minutes, bills, and reports. Upon motion duly made by Councilperson Mott, seconded by Councilperson Morgan, the minutes, bills and reports were approved unanimously. The reports read as follows:

Keith Davis, Parks/Recreation Director, reported \$16,209.35 in admission to the recreation center for March.

Charlie Jones, Fire Chief, reported \$3,678,150 in salaries for March, and three fire calls.

Melinda Scifres, City Clerk, reported securities pledged for deposits at the banks for city funds, as follows: First State Bank \$3,525,000.00; Focus Bank \$2,021,899.47; Bank Star \$583,400.

Donna Brooks, City Collector, reported \$7,300.39 in turnover to the City with \$120.53, and \$85.75 in assessment funds.

Christi Watkins, Court Clerk, reported \$5,024.19 in fines collected, with \$176.95 in CVC funds; \$24.82 in JEF funds; and \$24.82 in POST funds.

Paul Shaw, Water/Wastewater Manager, reported the following collections for March:

Water	\$ 72,551.97	Customers 2381
Sewer Use	20,640.86	
Garbage Fees	36,676.07	
Meter Ser.	809.83	
Mo. Spray	575.33	
Sewer Ser.	9.00	
Primacy	2.10	
Sewer Bd.	10,892.98	
Bond Res.	<u>541.00</u>	
TOTAL	142,699.14	

The next item of business to come before the Council was the certification of election by the Pemiscot County Clerk. City Clerk Melinda Scifres presented the certification to the Council, and Councilperson Rodgers motioned to accept the certification, with Councilperson Hood seconding, and motion carried unanimously. The Oath of Office was administered to the newly elected officials, and they were seated. The certification read as follows:



**PAM TREECE**  
**Pemiscot County Clerk**  
610 Ward Ave., Suite 2A  
Caruthersville, MO 63830  
email: pemcoclerk@sbcglobal.net

DEPUTY CLERKS  
Melinda Staggs  
Dana Haywood

PHONE: 573-333-4203  
PHONE: 573-333-4204  
FAX: 573-333-0440

April 5, 2013

City of Caruthersville  
City Clerk  
200 W 3rd  
Caruthersville, MO 63830

RE: APRIL 2, 2013 ELECTION RESULTS

This letter is the Certified Results of the April 2, 2013 General Municipal Election for your City.  
The results are as follows:

<b>COUNCIL WARD 1</b>	JOHNNY HOOD	10
<b>COUNCIL WARD 2</b>	JAMES MOTT	52
	ANTHONY DALE	27
<b>COUNCIL WARD 3</b>	SUE GRANTHAM	41
<b>COUNCIL WARD 4</b>	FRANK MORGAN	70
	DEWAYNE MCCALL	45
	DIREK DIAL	4

STATE OF MISSOURI)

COUNTY OF PEMISCOT)

I, Pam Treece, Clerk of the County Commission, hereby certify the above to be a true and correct return of the election held on April 2, 2013.

  
Pam Treece  
County Clerk

The next item of business to come before the Council was the bid for the Grand Avenue water line. The bid had been advertised to set up an alternate section for the Fourth Street section. Three bids had been received on the project, and the engineer was recommending the low bid from Bob Graham Construction of Poplar Bluff with a total bid of \$58,570.00 for the Grand and the Fourth Street section. The total cost which includes engineering would be \$67,770.00. Terry Rushing, Operations Supervisor, recommended approving the bid as recommended by the engineer. Councilperson Hood motioned to approve the low bid from Bob Graham Construction, with Councilperson Merideth seconding, and roll call was asked for, which resulted in the following vote:

Rodgers	Yes	Merideth	Yes
Simpson	Yes	Morgan	Yes
Hood	Yes	Mott	Yes

The Council was then advised that \$24,000 of the funds would be taken from the Water and Sewer Maintenance fund, and the remaining \$46,000 would be taken from the Sales Tax Fund. Councilperson Hood then motioned to approve the funding, with Councilperson Merideth seconding, and roll call was asked for, which resulted in the following vote:

Rodgers	Yes	Merideth	Yes
Simpson	Yes	Morgan	Yes
Hood	Yes	Mott	Yes

David Madison then advised the Council the City is applying for a grant through DNR for funds to purchase playground equipment for developmentally disabled persons. Donations from the Civitan Club and the three banks will aid the city in their portion of the funds to purchase the equipment. The amount of the grant will be \$13,177.80 or 45 percent of the total cost of the project. The local portion will be \$15,306.20. Resolutions will need to be adopted by the Council: one to approve applying for the grant through the Land and Water Conservation, and the other to dedicate the funds for the local portion of the grant. The new equipment will be installed at French Park.

Councilperson Morgan then reported the Fire department had responded to ten fire calls during April 1 through April 22. Training was held on April 8 on pipeline safety. Over twenty fire personnel were in attendance at the training. The fire trucks have been tested, and passed inspection.

Councilperson Hood reported the Water and Sewer Department has installed a 2" main on East 11<sup>th</sup> Street, and replaced services for five residents. The crews have cleaned up the wastewater plant, and performed their regular duties. Mr. Shaw reported the Third Street Plant has been checked, and the start-up will be soon for the plant. There are a few things that need to be repaired.

Terry Rushing, Operations Supervisor, reported the drainage work on 11<sup>th</sup> and Franklin is almost complete. The crews have started mowing the rights-of-way, and are working on the yardwaste removal.

Keith Davis, Parks/Recreation Director, reported the swim team went to Cape Girardeau to compete in the swim meet. Two Hundred Eighty One children have signed up for baseball. Tournaments will start on June 25<sup>th</sup> for baseball.

The Code Enforcement Officer, Terry Rushing, reported the hearing was held on the property at 312 E. 12<sup>th</sup>. However, nothing was determined regarding the property. Further information will be submitted regarding the property so a determination could be made. Mr. Rushing then reported that DeReign & DeReign is preparing a title opinion for the property on Carleton to make sure the title is clear. There are several owners on the property, and they will need to sign the property over to the City so the property can be demolished.

Mr. Rushing then asked the Council for authorization to advertise for bids for Grand Avenue from 6<sup>th</sup> to 3<sup>rd</sup>, Highland from 6<sup>th</sup> to 3<sup>rd</sup>, Cotton from 6<sup>th</sup> to 3<sup>rd</sup>, and Fourth Street from Carleton to Ferguson. The Council had approved \$167,000 in the budget for the paving project. Councilperson Simpson then motioned to approve advertising for bids, with Councilperson Hood seconding, and roll call was asked for which resulted in the following vote:

Rodgers	Yes	Merideth	Yes
Simpson	Yes	Morgan	Yes
Hood	Yes	Mott	Yes

Mayor Sayre then asked the Council to approve the appointments as follows:

**CITY OFFICIALS**

- Paul Shaw, Water/Wastewater Manager
- Richard Lee, Wastewater Plant Superintendent
- James Lane, Water Distribution/wastewater Collection Chief
- Charlie Jones, Fire Chief
- Terry Rushing, Operations Supervisor, Building Inspector/Code Enforcement
- John Chittenden, City Engineer
- Keith Davis, Parks/Recreation Director
- Christi Watkins, Court Clerk
- City Counselor, Lawrence Dorroh
- Elizabeth Hardesty, Water Department Bookkeeper
- Melinda Scifres, City Clerk

Lawrence Dorroh, Prosecuting Attorney

Mike Hazel, Assistant Municipal Judge

Library Board (3 years)

Ewanda Young  
Jackie Hubbard  
Theresa Tidwell

Recreation Board (3 Years)

Mike Wright  
Jason Long  
Laveta Lockridge

Planning and Zoning (4 yrs)

Pat Cagle

Board of Adjustment (5 years)

David Madison

Tree Board (3 years)

Jane Ellen Lazenby

Cemetery Board (1 yr.)

Kathryn Parkinson  
Polly Lunceford  
Kenny Lee  
Nancy Luber  
Elizabeth Cutler

Airport Board 1 yr.)

Glen Haynes  
Michael Tipton  
Jack Tipton  
Dick Reade  
Denny Callen  
Baughn Merideth, Ex officio

**COUNCIL COMMITTEES**

**Finance**

Johnny Hood 757-7561  
Sue Grantham 333-4272  
James Mott 333-4912  
Sheila Simpson 333-9898

**Fire & Police**

Frank Morgan 333-3000  
Barbara Rodgers 333-1670  
Barbara Pullam 333-0426  
Baughn Merideth 333-1973 or 4196/359-4196

**Street & Alley**

Baughn Merideth 333-4196/359-4186  
Frank Morgan 333-3000  
James Mott 333-4912  
Barbara Rodgers 333-1670

**Water & Sewer**

Johnny Hood 757-7561  
James Mott 333-4912  
Sue Grantham 333-4272  
Sheila Simpson 333-9898

**Insurance Committee**

Baughn Merideth  
Sheila Simpson  
Barbara Pullam  
Barbara Rodgers

**Fire Department**

Charlie Jones, Engineer  
Mike Wright, Assistant Chief  
Richard Lee, Captain  
Lynn Moss, Lieutenant  
Kevin Curtis, Lieutenant/ Engineer  
Ronnie Warren, Firefighter  
Randy Guest, Firefighter  
Tony Smith, Firefighter  
Ricky Floyd, Firefighter  
Terry Rushing, Firefighter  
John Buchanan, Firefighter  
Jess Cagle, Firefighter  
Terry Privett, Firefighter  
Michael Coleman, Firefighter  
James Rushing, Firefighter, Engineer  
Troy Meales, Firefighter  
Thomas Guest, Firefighter  
Paul Shaw, Firefighter  
James Lyons, Firefighter  
Tommy Halford, Firefighter  
Brian Shelton, Firefighter  
Richard Randall Lee, Firefighter

**Police Department**

Jerry Hudgens, Assistant Chief of Police  
Michael Coleman, Captain/Narcotics Investigator  
Chris Thacker, Lieutenant  
Terry Privett, Lieutenant/Chief Investigator  
Jeremy Darnell, Sergeant  
Chris Callen, Corporal  
Paul Meacham, Corporal  
Chris Blagg, Corporal  
James Beaver, Patrolman  
Daniel Kinder, Patrolman  
David Ward, Patrolman  
Kenneth Spain, Patrolman  
Lucas Horrell, Patrolman  
Jeremy Brotz, Patrolman  
Jonathan Woods, Patrolman  
Richard R. Lee, Patrolman  
Brandon Cook, Patrolman  
Corey Vaughn, Patrolman

After discussion, Councilperson Mott motioned to approve the appointments with Councilperson Hood seconding, and motion carried with abstention from Councilperson Merideth.

Councilperson Hood then motioned to adopt the resolutions for the land and water conservation grant through DNR, with Councilperson Hood seconding, and motion carried unanimously. The resolutions read as follows:

**LAND AND WATER CONSERVATION FUND**

WHEREAS, the City Park Board deems it necessary to improve a public park to serve its citizens as well as the traveling public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARUTHERSVILLE, as follows:

1. That a project application be prepared and submitted to the Department of Natural Resources, Division of State Park's Grants Management Section for the Land and Water Conservation Fund (LWCF) Grant Round Fiscal Year 2013.
2. The Mayor, City Council, Park and Recreation Director and Chairman of the Park Board, be authorized, and hereby authorize those persons listed below to sign and execute the necessary documents for forwarding the project proposal application for a grant-in-aid under the LWCF. These persons are also hereby authorized to sign the project agreement, subsequent amendments and other necessary documents between the City of Caruthersville and the State of Missouri.
3. If a grant is awarded, the City of Caruthersville accepts all responsibilities under the LWCF regulations. This includes, but is not limited to, project site to be protected by the LWCF rules and regulations in perpetuity, maintenance of the park for public outdoor recreation purposes, compliance with the provisions of Title VI of the Civil Rights Act of 1964, underground wiring of all telephone and electrical wires under 15 KV within the park both under this project and in the future, provisions of facilities which are accessible to and usable by people with special needs.

PASSED AND RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARUTHERSVILLE this 15<sup>th</sup> day of April, 2013.

ATTEST:	By: Diane Sayre Mayor
<u>Melinda Scifres</u> City Clerk	By/Sheila Simpson Representative of City Council

Wayne Smith, Chairman of the Park Board



**LAND & WATER CONSERVATION FUND**

WHEREAS, the City of Caruthersville is an expanding city in the growing county of Pemiscot, and

WHEREAS, the City Park Board deems it necessary to improve a public park to serve its citizens as well as the traveling public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARUTHERSVILLE, as follows:

1. Those applications be made under the Land & Water Conservation Fund of the Missouri Department of Natural Resources for a grant-in-aid of \$13,177.80 or 45 percent of the total cost of the project, reimbursable upon completion by the state.
2. That a project proposal be prepared and submitted to the Department of Natural Resources, Division of State Parks.
3. The Mayor, City Council, Park and Recreation Director, and Chairman of the Park Board, be authorized, and hereby authorize those persons listed below to sign and execute the necessary documents for forwarding the project proposal application for a grant-in-aid under the Land & Water Conservation Fund. These persons are also hereby authorized to sign the project agreement, subsequent amendments, and other necessary documents between the City of Caruthersville and the State of Missouri.
4. If a grant is awarded, the City of Caruthersville accepts all responsibilities under the Land and Water Conservation Fund regulations. This includes but is not limited to, maintenance of the park for public outdoor recreation purposes, compliance with the provisions of Title VI of the Civil Rights Act of 1964, underground wiring of all telephone and electrical wires under 15 KV within the park both under this project and in the future, provisions of facilities which are accessible to and usable by people with a disability.

THEREFORE, BE IT FURTHER RESOLVED, that the City of Caruthersville will dedicate **\$15,306.20** of local cash funds to be used in this project.

PASSED AND RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARUTHERSVILLE THIS 22<sup>nd</sup> DAY OF April, 2013.

CITY OF CARUTHERSVILLE  
BY: S/ Diane Sayre

s/ Melinda Scifres City Clerk

Sheila Simpson,(Representative of City Council)

With no further business to come before the Council, Councilperson Simpson motioned to adjourn the meeting at 5:30 p.m., with Councilperson Hood seconding, and motion carried.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk