

**CITY OF CARUTHERSVILLE
APRIL 22, 2013**

BE IT REMEMBERED the Council of the City of Caruthersville met in regular session in the Council Room in the Municipal Building on Monday, April 22, 2013, at 5:00 p.m., at which time and place the following were present:

| | |
|-------------------|------------------|
| Diane Sayre | Mayor |
| Melinda Scifres | City Clerk |
| Lawrence Dorroh | City Counselor |
| Tony Jones | Sergeant at Arms |
| Rodgers | Councilperson |
| Simpson | Councilperson |
| Grantham (Absent) | Councilperson |
| Hood | Councilperson |
| Merideth | Councilperson |
| Morgan | Councilperson |
| Mott | Councilperson |
| Pullam (Absent) | Councilperson |

The number of members necessary to consider a quorum being present, the Mayor called the meeting to order and announced the meeting was in session for the transaction of business.

The first order of business to come before the Council was the approval of the minutes, bills, and reports. Upon motion duly made by Councilperson Mott, seconded by Councilperson Morgan, the minutes, bills and reports were approved unanimously. The reports read as follows:

Keith Davis, Parks/Recreation Director, reported \$16,209.35 in admission to the recreation center for March.

Charlie Jones, Fire Chief, reported \$3,678,150 in salaries for March, and three fire calls.

Melinda Scifres, City Clerk, reported securities pledged for deposits at the banks for city funds, as follows: First State Bank \$3,525,000.00; Focus Bank \$2,021,899.47; Bank Star \$583,400.

Donna Brooks, City Collector, reported \$7,300.39 in turnover to the City with \$120.53, and \$85.75 in assessment funds.

Christi Watkins, Court Clerk, reported \$5,024.19 in fines collected, with \$176.95 in CVC funds; \$24.82 in JEF funds; and \$24.82 in POST funds.

Paul Shaw, Water/Wastewater Manager, reported the following collections for March:

| | | |
|--------------|---------------|----------------|
| Water | \$ 72,551.97 | Customers 2381 |
| Sewer Use | 20,640.86 | |
| Garbage Fees | 36,676.07 | |
| Meter Ser. | 809.83 | |
| Mo. Spray | 575.33 | |
| Sewer Ser. | 9.00 | |
| Primacy | 2.10 | |
| Sewer Bd. | 10,892.98 | |
| Bond Res. | <u>541.00</u> | |
| TOTAL | 142,699.14 | |

The next item of business to come before the Council was the certification of election by the Pemiscot County Clerk. City Clerk Melinda Scifres presented the certification to the Council, and Councilperson Rodgers motioned to accept the certification, with Councilperson Hood seconding, and motion carried unanimously. The Oath of Office was administered to the newly elected officials, and they were seated. The certification read as follows:



PAM TREECE
Pemiscot County Clerk
610 Ward Ave., Suite 2A
Caruthersville, MO 63830
email: pemcoclerk@sbcglobal.net

DEPUTY CLERKS
Melinda Staggs
Dana Haywood

PHONE: 573-333-4203
PHONE: 573-333-4204
FAX: 573-333-0440

April 5, 2013

City of Caruthersville
City Clerk
200 W 3rd
Caruthersville, MO 63830

RE: APRIL 2, 2013 ELECTION RESULTS

This letter is the Certified Results of the April 2, 2013 General Municipal Election for your City.
The results are as follows:

| | | |
|-----------------------|----------------|----|
| COUNCIL WARD 1 | JOHNNY HOOD | 10 |
| COUNCIL WARD 2 | JAMES MOTT | 52 |
| | ANTHONY DALE | 27 |
| COUNCIL WARD 3 | SUE GRANTHAM | 41 |
| COUNCIL WARD 4 | FRANK MORGAN | 70 |
| | DEWAYNE MCCALL | 45 |
| | DIREK DIAL | 4 |

STATE OF MISSOURI)

COUNTY OF PEMISCOT)

I, Pam Treece, Clerk of the County Commission, hereby certify the above to be a true and correct return of the election held on April 2, 2013.


Pam Treece
County Clerk

The next item of business to come before the Council was the bid for the Grand Avenue water line. The bid had been advertised to set up an alternate section for the Fourth Street section. Three bids had been received on the project, and the engineer was recommending the low bid from Bob Graham Construction of Poplar Bluff with a total bid of \$58,570.00 for the Grand and the Fourth Street section. The total cost which includes engineering would be \$67,770.00. Terry Rushing, Operations Supervisor, recommended approving the bid as recommended by the engineer. Councilperson Hood motioned to approve the low bid from Bob Graham Construction, with Councilperson Merideth seconding, and roll call was asked for, which resulted in the following vote:

| | | | |
|---------|-----|----------|-----|
| Rodgers | Yes | Merideth | Yes |
| Simpson | Yes | Morgan | Yes |
| Hood | Yes | Mott | Yes |

The Council was then advised that \$24,000 of the funds would be taken from the Water and Sewer Maintenance fund, and the remaining \$46,000 would be taken from the Sales Tax Fund. Councilperson Hood then motioned to approve the funding, with Councilperson Merideth seconding, and roll call was asked for, which resulted in the following vote:

| | | | |
|---------|-----|----------|-----|
| Rodgers | Yes | Merideth | Yes |
| Simpson | Yes | Morgan | Yes |
| Hood | Yes | Mott | Yes |

David Madison then advised the Council the City is applying for a grant through DNR for funds to purchase playground equipment for developmentally disabled persons. Donations from the Civitan Club and the three banks will aid the city in their portion of the funds to purchase the equipment. The amount of the grant will be \$13,177.80 or 45 percent of the total cost of the project. The local portion will be \$15,306.20. Resolutions will need to be adopted by the Council: one to approve applying for the grant through the Land and Water Conservation, and the other to dedicate the funds for the local portion of the grant. The new equipment will be installed at French Park.

Councilperson Morgan then reported the Fire department had responded to ten fire calls during April 1 through April 22. Training was held on April 8 on pipeline safety. Over twenty fire personnel were in attendance at the training. The fire trucks have been tested, and passed inspection.

Councilperson Hood reported the Water and Sewer Department has installed a 2" main on East 11th Street, and replaced services for five residents. The crews have cleaned up the wastewater plant, and performed their regular duties. Mr. Shaw reported the Third Street Plant has been checked, and the start-up will be soon for the plant. There are a few things that need to be repaired.

Terry Rushing, Operations Supervisor, reported the drainage work on 11th and Franklin is almost complete. The crews have started mowing the rights-of-way, and are working on the yardwaste removal.

Keith Davis, Parks/Recreation Director, reported the swim team went to Cape Girardeau to compete in the swim meet. Two Hundred Eighty One children have signed up for baseball. Tournaments will start on June 25th for baseball.

The Code Enforcement Officer, Terry Rushing, reported the hearing was held on the property at 312 E. 12th. However, nothing was determined regarding the property. Further information will be submitted regarding the property so a determination could be made. Mr. Rushing then reported that DeReign & DeReign is preparing a title opinion for the property on Carleton to make sure the title is clear. There are several owners on the property, and they will need to sign the property over to the City so the property can be demolished.

Mr. Rushing then asked the Council for authorization to advertise for bids for Grand Avenue from 6th to 3rd, Highland from 6th to 3rd, Cotton from 6th to 3rd, and Fourth Street from Carleton to Ferguson. The Council had approved \$167,000 in the budget for the paving project. Councilperson Simpson then motioned to approve advertising for bids, with Councilperson Hood seconding, and roll call was asked for which resulted in the following vote:

| | | | |
|---------|-----|----------|-----|
| Rodgers | Yes | Merideth | Yes |
| Simpson | Yes | Morgan | Yes |
| Hood | Yes | Mott | Yes |

Mayor Sayre then asked the Council to approve the appointments as follows:

CITY OFFICIALS

- Paul Shaw, Water/Wastewater Manager
- Richard Lee, Wastewater Plant Superintendent
- James Lane, Water Distribution/wastewater Collection Chief
- Charlie Jones, Fire Chief
- Terry Rushing, Operations Supervisor, Building Inspector/Code Enforcement
- John Chittenden, City Engineer
- Keith Davis, Parks/Recreation Director
- Christi Watkins, Court Clerk
- City Counselor, Lawrence Dorroh
- Elizabeth Hardesty, Water Department Bookkeeper
- Melinda Scifres, City Clerk

Lawrence Dorroh, Prosecuting Attorney

Mike Hazel, Assistant Municipal Judge

Library Board (3 years)

Ewanda Young
Jackie Hubbard
Theresa Tidwell

Recreation Board (3 Years)

Mike Wright
Jason Long
Laveta Lockridge

Planning and Zoning (4 yrs)

Pat Cagle

Board of Adjustment (5 years)

David Madison

Tree Board (3 years)

Jane Ellen Lazenby

Cemetery Board (1 yr.)

Kathryn Parkinson
Polly Lunceford
Kenny Lee
Nancy Luber
Elizabeth Cutler

Airport Board 1 yr.)

Glen Haynes
Michael Tipton
Jack Tipton
Dick Reade
Denny Callen
Baughn Merideth, Ex officio

COUNCIL COMMITTEES

Finance

Johnny Hood 757-7561
Sue Grantham 333-4272
James Mott 333-4912
Sheila Simpson 333-9898

Fire & Police

Frank Morgan 333-3000
Barbara Rodgers 333-1670
Barbara Pullam 333-0426
Baughn Merideth 333-1973 or 4196/359-4196

Street & Alley

Baughn Merideth 333-4196/359-4186
Frank Morgan 333-3000
James Mott 333-4912
Barbara Rodgers 333-1670

Water & Sewer

Johnny Hood 757-7561
James Mott 333-4912
Sue Grantham 333-4272
Sheila Simpson 333-9898

Insurance Committee

Baughn Merideth
Sheila Simpson
Barbara Pullam
Barbara Rodgers

Fire Department

Charlie Jones, Engineer
Mike Wright, Assistant Chief
Richard Lee, Captain
Lynn Moss, Lieutenant
Kevin Curtis, Lieutenant/ Engineer
Ronnie Warren, Firefighter
Randy Guest, Firefighter
Tony Smith, Firefighter
Ricky Floyd, Firefighter
Terry Rushing, Firefighter
John Buchanan, Firefighter
Jess Cagle, Firefighter
Terry Privett, Firefighter
Michael Coleman, Firefighter
James Rushing, Firefighter, Engineer
Troy Meales, Firefighter
Thomas Guest, Firefighter
Paul Shaw, Firefighter
James Lyons, Firefighter
Tommy Halford, Firefighter
Brian Shelton, Firefighter
Richard Randall Lee, Firefighter

Police Department

Jerry Hudgens, Assistant Chief of Police
Michael Coleman, Captain/Narcotics Investigator
Chris Thacker, Lieutenant
Terry Privett, Lieutenant/Chief Investigator
Jeremy Darnell, Sergeant
Chris Callen, Corporal
Paul Meacham, Corporal
Chris Blagg, Corporal
James Beaver, Patrolman
Daniel Kinder, Patrolman
David Ward, Patrolman
Kenneth Spain, Patrolman
Lucas Horrell, Patrolman
Jeremy Brotz, Patrolman
Jonathan Woods, Patrolman
Richard R. Lee, Patrolman
Brandon Cook, Patrolman
Corey Vaughn, Patrolman

After discussion, Councilperson Mott motioned to approve the appointments with Councilperson Hood seconding, and motion carried with abstention from Councilperson Merideth.

Councilperson Hood then motioned to adopt the resolutions for the land and water conservation grant through DNR, with Councilperson Hood seconding, and motion carried unanimously. The resolutions read as follows:

LAND AND WATER CONSERVATION FUND

WHEREAS, the City Park Board deems it necessary to improve a public park to serve its citizens as well as the traveling public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARUTHERSVILLE, as follows:

1. That a project application be prepared and submitted to the Department of Natural Resources, Division of State Park's Grants Management Section for the Land and Water Conservation Fund (LWCF) Grant Round Fiscal Year 2013.
2. The Mayor, City Council, Park and Recreation Director and Chairman of the Park Board, be authorized, and hereby authorize those persons listed below to sign and execute the necessary documents for forwarding the project proposal application for a grant-in-aid under the LWCF. These persons are also hereby authorized to sign the project agreement, subsequent amendments and other necessary documents between the City of Caruthersville and the State of Missouri.
3. If a grant is awarded, the City of Caruthersville accepts all responsibilities under the LWCF regulations. This includes, but is not limited to, project site to be protected by the LWCF rules and regulations in perpetuity, maintenance of the park for public outdoor recreation purposes, compliance with the provisions of Title VI of the Civil Rights Act of 1964, underground wiring of all telephone and electrical wires under 15 KV within the park both under this project and in the future, provisions of facilities which are accessible to and usable by people with special needs.

PASSED AND RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARUTHERSVILLE this 15th day of April, 2013.

| | |
|--------------------------------------|---|
| ATTEST: | By: Diane Sayre Mayor |
| <u>Melinda Scifres</u> City Clerk | By/Sheila Simpson Representative of City Council |

Wayne Smith, Chairman of the Park Board

LAND & WATER CONSERVATION FUND

WHEREAS, the City of Caruthersville is an expanding city in the growing county of Pemiscot, and

WHEREAS, the City Park Board deems it necessary to improve a public park to serve its citizens as well as the traveling public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARUTHERSVILLE, as follows:

1. Those applications be made under the Land & Water Conservation Fund of the Missouri Department of Natural Resources for a grant-in-aid of \$13,177.80 or 45 percent of the total cost of the project, reimbursable upon completion by the state.
2. That a project proposal be prepared and submitted to the Department of Natural Resources, Division of State Parks.
3. The Mayor, City Council, Park and Recreation Director, and Chairman of the Park Board, be authorized, and hereby authorize those persons listed below to sign and execute the necessary documents for forwarding the project proposal application for a grant-in-aid under the Land & Water Conservation Fund. These persons are also hereby authorized to sign the project agreement, subsequent amendments, and other necessary documents between the City of Caruthersville and the State of Missouri.
4. If a grant is awarded, the City of Caruthersville accepts all responsibilities under the Land and Water Conservation Fund regulations. This includes but is not limited to, maintenance of the park for public outdoor recreation purposes, compliance with the provisions of Title VI of the Civil Rights Act of 1964, underground wiring of all telephone and electrical wires under 15 KV within the park both under this project and in the future, provisions of facilities which are accessible to and usable by people with a disability.

THEREFORE, BE IT FURTHER RESOLVED, that the City of Caruthersville will dedicate **\$15,306.20** of local cash funds to be used in this project.

PASSED AND RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARUTHERSVILLE THIS 22nd DAY OF April, 2013.

CITY OF CARUTHERSVILLE
BY: S/ Diane Sayre

s/ Melinda Scifres City Clerk

Sheila Simpson,(Representative of City Council)

With no further business to come before the Council, Councilperson Simpson motioned to adjourn the meeting at 5:30 p.m., with Councilperson Hood seconding, and motion carried.

ATTEST:

Mayor

City Clerk