

**CITY OF CARUTHERSVILLE  
MARCH 4, 2013**

BE IT REMEMBERED the Council of the City of Caruthersville met in regular session in the Council Room in the Municipal Building on Monday, March 4, 2013, at 5:00 p.m., at which time and place the following were present:

Diane Sayre	Mayor
Melinda Scifres	City Clerk
Lawrence Dorroh	City Counselor
Tony Jones	Sergeant at Arms
Morgan	Councilperson
Mott	Councilperson
Pullam	Councilperson
Rodgers	Councilperson
Simpson	Councilperson
Grantham	Councilperson
Hood	Councilperson
Merideth	Councilperson

The number of members necessary to consider a quorum being present, the Mayor called the meeting to order and announced the meeting was in session for the transaction of business.

The first order of business to come before the Council was the approval of the minutes of the last meeting. Upon motion duly made by Councilperson Hood, seconded by Councilperson Grantham, the minutes were unanimously approved by the Council.

The next order of business to come before the Council was the approval of the bills. Upon motion duly made by Councilperson Mott, seconded by Councilperson Hood, the bills were unanimously approved for payment.

Mayor Sayre then reported the City had advertised for engineering services for the enhancement grant to improve the Riverview Walk Trail. Three engineering firms had remitted statements of qualifications for the project. The firms were Weis Design, Smith and Company, and Water Engineering. The engineer guide-lines on the MoDot site scored Waters Engineering with 100 while Weis & Co. evaluated at 95, and Smith and Company evaluated at 98. After discussion, Councilperson Simpson motioned to approve the recommendation of Waters Engineering. Councilperson Merideth seconded the motion, and the motion passed unanimously.

Mayor Sayre then reported receiving a letter from the Housing Authority Director regarding the reappointment of Karen Hartung, and Rick Young effective April 1, 2013. The Mayor recommended the appointments for the two commissioners be accepted. Councilperson Rodgers motioned to approve the appointments, with Councilperson Morgan seconding, and the motion carried unanimously.

Councilperson Morgan reported there was nothing to report for the Fire Department in the last two weeks. The Chief of Police had requested that Chris Blagg be promoted from Patrolman to Corporal. Chief Jones reported Officer Blagg has been acting as the shift leader since the previous Corporal had left, and has been doing an excellent job. This would be an increase in pay by \$1,000 per year, as recommended by the Committee. After discussion, Councilperson Rodgers motioned to approve the promotion of Corporal Blagg, with Councilperson Merideth seconding, and motion was approved unanimously. Councilperson Pullam stated she had not been notified of the Committee meeting.

Councilperson Simpson then thanked Officers Lee and Woods for putting up the mailboxes on Collins that had been knocked down, and straightening them out.

Paul Shaw, Water/Wastewater Manager, reported the crews had replaced the materials that connected the water meter to the Delta Concrete plant. The meter had been repaired on Ward for the Field's Car Care building.

Mayor Sayre reported the drainage boxes for Franklin have been ordered. As soon as the boxes have arrived the drainage will start for Eleventh and Franklin. Councilperson Rodgers asked if the drainage in that area would help other areas with drainage such as 10<sup>th</sup> or 9<sup>th</sup>? Mayor Sayre reported it is doubtful that it would help other areas.

Keith Davis, Parks/Recreation Director, reported he is still working on the basketball season. The Aquatics Director has completed his first lifeguard training course, and one of the students will go to work for the recreation center.

Councilperson Simpson then stated the house that was removed at 10th and Madison has improved the area greatly. She thanked the crews for their hard work.

Mayor Sayre reported the Architect firm of A2H had examined the Exchange Building, and is starting more specific work for proceeding with the building. The work will be done in two phases. The first phase will include the elevator and restrooms. The architect has, also, looked at the City Hall to design some as-built plans since the original plans cannot be located. After the plans are completed, a meeting will be held to express the needs and desires for the building.

Mayor Sayre then recommended to the Council the adoption of a Seat Belt Policy that will become part of the Personnel Manual. The policy could prevent major harm to employees that are involved in a vehicle accident. Employees will be notified of the policy, and a signed copy will be placed in the employee's personnel file. Penalties as set forth in the Personnel Manual will be used to enforce the policy. After discussion, Councilperson Rodgers motioned to approve the policy, with Councilperson Pullam seconding, and roll call was asked for, which resulted in the following vote:

Morgan	Yes	Simpson	Yes
Mott	Yes	Grantham	Yes
Pullam	Yes	Hood	Yes
Rodgers	Yes	Merideth	Yes

Counselor Dorroh then advised the Council that a policy for the sale of property acquired by the city for the purpose of nuisance abatement was the next item of discussion. An average amount for the lots could be established, and offered to qualified adjacent property owners. Offers will be received by the Council once it has been decided to sell the parcel of land. A qualifying adjoining property owner shall include the owner of any real property that has a common boundary with the parcel to be sold or which has a boundary that is separated only by an alley right-of-way, and who keeps and maintains their own property in a condition that is in compliance with the City's zoning and nuisance ordinances. If no offered received from among the adjoining property owners represents adequate consideration for the property, the City shall advertise its intention to sell the property and solicit bids from the general public. The City may sell the property to the highest bidder, but may reject the bid of any individual or entity that owns property not maintained in compliance with the City's zoning or nuisance ordinances. After discussion, Councilperson Mott motioned to adopt the resolution, with Councilperson Hood seconding, and roll call was asked for, which resulted in the following vote:

Morgan	Yes	Simpson	Yes
Mott	Yes	Grantham	Yes
Pullam	Yes	Hood	Yes
Rodgers	Yes	Merideth	Yes

Police Chief Jones then presented the Council with a resolution for an agreement with Southeast Missouri DWI Task Force providing for mutual assistance. The resolution would allow two officers to work with The DWI Task Force. This is a team of law enforcement officers from throughout Southeast Missouri from various agencies. Notices are placed in local newspapers and aired over the radio that a Field Sobriety Checkpoint will be held. The officers will have to be Standard Field Sobriety Testers, which is required by the State of Missouri. There are 8 officers certified to do this, but only about four will work on the Task Force. The State of Missouri will reimburse the City for any overtime

the officer's work. After discussion, Councilperson Merideth motioned to adopt the resolution, with Councilperson Simpson seconding, and roll call was asked for, which resulted in the following vote:

Morgan	Yes	Simpson	Yes
Mott	Yes	Grantham	Yes
Pullam	Yes	Hood	Yes
Rodgers	Yes	Merideth	Yes

With no further business to come before the Council, Councilperson Simpson motioned to adjourn the meeting at 5:32 p.m., with Councilperson Hood seconding, and motion carried.

ATTEST:

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Mayor

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City Clerk