

**CITY OF CARUTHERSVILLE
December 17, 2018**

Be it remembered the Council of the City of Caruthersville met in regular session Monday December 17, 2018 at 5:00 p.m. in the Council room of the Municipal Building at which time and place the following were present:

Sue Grantham	Mayor
Takella Motton	City Clerk
Lawrence Dorroh	City Counselor
Tony Jones	Sergeant at Arms
Grable	Councilperson
Hood	Councilperson
Merideth	Councilperson
Rodgers	Councilperson
Duckworth	Councilperson
Bullington	Councilperson
Lyons	Councilperson
Rittenberry	Councilperson

The number of members necessary to consider a quorum being present, the Mayor called the meeting to order and announced the meeting was in session for the transaction of business.

The first order of business was the approval of the regular session minutes of December 3, 2018. Councilperson Merideth motion to approve, second by Councilperson Hood with all in favor.

Councilperson Merideth motion for approval of reports and bills, second by Councilperson Rittenberry with all in favor.

Presentation of petitions, letters, and other communications; Barbara Merideth reported that 71 wreaths were placed on graves, and there were some that were sold. Next year the Daughters of the American Revolution would like to expand and get other organizations involved. There's no flag pole currently in the cemetery, and the Daughters of the American Revolution would like to raise money to place a flag pole with the USA flag upon Council's approval. There was a comment about issues that could arise with land set aside for a cemetery being dedicated to something other than a cemetery plot. Counselor Dorroh stated that he would look into the matter. Councilperson Duckworth motion for approval of the flag pole, second by Councilperson Rodgers with all in favor.

Rick Vance with Entegrity specializes in reducing operational utility costs for entities such as school districts, counties, state governments, and local municipalities. Entegrity conducted a study for the City that shows energy savings opportunities for the City. What Entegrity does is look for ways to reinvest money that is being spent with cost saving opportunities. Some of the cost savings are by way of LED lights, solar, and mechanical upgrades. If the project doesn't pay for itself through the cost savings, then Entegrity will write a check at the end of the year. The City has been approved for a solar rebate for \$225,000, and the deadline for the project is June 30, 2019 or you lose half of the money.

There were some discussion about Request For Qualifications and getting feedback from other companies, also the advantages of not being obligated for having the assessment conducted. The more thorough assessment would cost, but the assessment would be the City's, which could be used anytime the City chose to do so. In order to take advantage of the solar rebate, the time is limited, and Councilperson Bullington motion to approve to advertise for RFQ's, second by Councilperson Duckworth, which resulted in the following vote:

Grable	Yes	Hood	Yes
Merideth	Yes	Rodgers	Yes
Duckworth	Yes	Bullington	Yes
Lyons	Yes	Rittenberry	Yes

Pyramid Roofing sent in a quote for the Medic One roof, and Mayor Grantham will be making a decision once Frazier Roofing sends in their quote for the emergency procurement. Councilperson Duckworth made mention of the Memorandum of Understanding outlining areas of responsibilities between the City of Caruthersville and the Caruthersville Humane Society, and yielded the floor to Carol Wilcox. Ms. Wilcox stated that January 31, 2019 licenses will expire, and that the Humane Society would help with the paperwork and cleanup of the animal shelter, but needed to move forward with the memorandum because of the timeline. Councilperson Lyons made motion for the approval of the memorandum upon Counselor Dorroh's further review, second by Councilperson Duckworth, which resulted in the following vote:

Grable	Yes	Hood	Yes
Merideth	Yes	Rodgers	Yes
Duckworth	Yes	Bullington	Yes
Lyons	Yes	Rittenberry	Yes

Police report; Chief Tony Jones reported that there was a delay on calls due to securing a crime scene and the collection of witness statements, and apologizes. The Council had approved \$13,000 for a vehicle to be purchased from Missouri Surplus Agency. Faulkner Auto has a 2008 Chevrolet pickup that has 112,000 miles, one owner, and for sale at \$7,500; Chief Jones asked for approval for the purchase. Councilperson Merideth motion for approval, second by Councilperson Hood, with all in favor.

Fire report; Fire calls from December 4, 2018 through December 17, 2018 are as follows: 12/4/18; Mutual aid to Kennett to the Dunklin County Cotton Warehouse for several bales of cotton burning inside, 12/4/18; Smoke scare due to furnace with minor damage on West 11th St., 12/14/18; Fire alarm sounding due to cooking on East 10th St., 12/17/18; Vehicle fire on Rt. U overpass with moderate damage. There have been 134 fire calls to date compared to 117 at this time last year, and there are currently 122 members with the Rural Fire Subscription.

Public Works; Paul Shaw reported that the crew had worked on preparing the streets for the snow and ice. There were 29 meters that were changed out, and repaired a leak on 18th and Ward, assisted the police department with trenching a line for a camera, and repaired a 2 inch leak on Vest. The crew also changed out locks at City Hall, and cleaned and repaired rooms at City Hall. Oil was changed out on generators; alleys were repaired behind Churchill on Cotton, and filled a hole on East

20th St. The digging has started at the airport for a water main, and the 12th & Ward project should start by early January. Councilperson Rodgers was concerned about the deviation with the street on 18th and Lincoln. Paul Shaw stated that where the trench was cut for the pipe was paved too soon, and that he believed it was only settlement, but would keep an eye on it. Councilperson Rodgers stated that she had given a list of streets that had popped to the chairperson of Street & Sanitation, and asked if anything could be done in the winter months. Paul Shaw will be assigning the crew to take a day to fill in the streets with gravel, and Mayor Grantham encouraged anyone that knew of any streets that needed to be filled to make a list. Tony Jones commended the Street department's preparation of the streets during the winter storm.

Code Enforcement; Sonya Fuller reported sending out 11 letters, multiple door hangers, and working on 8 letters regarding burnouts, but will not be sending out any until consultation with Counselor Dorroh. Burnouts and structural damaged houses will be the priority for the next few months.

Parks & Recreation; Wes Deere reported that the pool heater is working and the Park Board meeting will be Wednesday, December 19, 2018 at 6:00 p.m. The Recreation Center will close at 4:00 p.m. Christmas Eve and will be closed on Christmas day. The Middle School had a Rewards Day on December 12th and 14th, and students were at the Recreation Center participating in activities. On December 27, 2018 from 3:00 p.m. to 5:00 p.m., Childhood Prevention Obesity Prevention will be having activities at the Recreation Center. Mr. Deere will have figures at the next meeting on the light pole that was damaged at the Recreation Center as to whether or not it's feasible to file a claim. Counselor Dorroh stated that there's possibly an agreement of restitution in the works for payment for the light pole.

Budget report; Councilperson Bullington asked to have a Finance Committee for Thursday, December 20, 2018 at 5:00 p.m. to settle some differences for the employee raises.

Library report; Teresa Tidwell reported that the final Christmas Storytime will be Tuesday, December 18, 2018 with Alexis Avis reading the Polar Express, and Santa will make an appearance with photo ops and goody bags. Freddy Butler will doing a book signing at the Library Thursday, December 20, 2018 for his book about the book of Revelation. Christine Jones an educator from Hayti, MO has a book, "My Journey Without Mom", and she will be at the Library Thursday, December 27, 2018. Ms. Jones will have 2 seminar focus groups talking about grief. There will be 2 sessions one from 10:00 a.m. until 11:15 a.m., with a book signing at 11:20 a.m. The next session is from 2:00 p.m. until 3:15 p.m., with a book signing at 3:20 p.m.

Mayor Grantham recommendations for appointment for the Economic Development Tax Board are Jana Merideth, Shane Holloman, and Kara Pierce. Councilperson Duckworth motion for approval of the appointments, second by Councilperson Duckworth, which resulted in the following vote:

Grable	Yes	Hood	Yes
Merideth	Abstain	Rodgers	Yes
Duckworth	Yes	Bullington	Absent
Lyons	Yes	Rittenberry	Yes

New business; Mayor Grantham recommends that the staff be off Monday, December 24, 2018 Christmas Eve. Councilperson Merideth motion for approval, second by Councilperson Hood, with all in favor.

Councilperson Hood wanted to thank everyone that has participated in the bell ringing for the Salvation Army. Karen Malin Clayton stated that she enjoyed coming to the City Council meetings, and would like to help in any way that she could.

Resolutions and Motions; Counselor Dorroh presented a resolution as follows:

A RESOLUTION OF THE CITY COUNCIL OF CITY OF CARUTHERSVILLE CONCERNING ACCEPTANCE AND COMPLIANCE WITH VARIOUS REQUIREMENTS TO OBTAIN FINANCIAL ASSISTANCE FROM UNITED STATES OF AMERICA, ACTING THROUGH THE UNITED STATES DEPARTMENT OF AGRICULTURE, RURAL DEVELOPMENT.

With no further business to come before the Council, Councilperson Grable motion to adjourn, with all in favor; the meeting adjourning at 6:00 p.m.

ATTEST:

Mayor

City Clerk