

**CITY OF CARUTHERSVILLE
December 3, 2018**

Be it remembered the Council of the City of Caruthersville met in regular session Monday December 3, 2018 at 5:00 p.m. in the Council room of the Municipal Building at which time and place the following were present:

Sue Grantham	Mayor
Takella Motton	City Clerk
Lawrence Dorroh	City Counselor
Tony Jones	Sergeant at Arms
Hood (Absent)	Councilperson
Merideth	Councilperson
Rodgers	Councilperson
Duckworth (Absent)	Councilperson
Bullington	Councilperson
Lyons	Councilperson
Rittenberry	Councilperson
Grable	Councilperson

The number of members necessary to consider a quorum being present, the Mayor called the meeting to order and announced the meeting was in session for the transaction of business.

The first order of business was the approval of the regular session minutes of November 19, 2018. Councilperson Grable motion to approve, second by Councilperson Rittenberry with all in favor.

Councilperson Merideth motion for approval of the closed session minutes, second by Councilperson Grable with all in favor.

Councilperson Merideth motion for approval of reports and bills, second by Councilperson Rittenberry with all in favor.

Police report; Chief Tony Jones reported that during inclement weather people attending the meetings could go into the breakroom during closed session instead of standing outside. Chief Jones and Assistant Chief Hudgens went to Jefferson City to look for vehicles at the Missouri State Agency for Surplus Property. The agency didn't have what they were looking for, and they ended up going to the Highway Patrol, which had several vehicles. Chief Jones' recommendation for the vehicle for the School Resource Officer is a 2015 Ford FWD V6 Sedan for \$12,750; Surplus will call when they get in some trucks. Chief Jones also recommends \$13,000 to be set aside for a truck for the Humane Officer and the budget to be amended for the vehicles out of Asset Forfeiture. Councilperson Grable motion for approval of Chief Jones recommendations, second by Councilperson Rodgers, which resulted in the following vote:

Merideth	Yes	Rodgers	Yes
Bullington	Yes	Lyons	Yes

Rittenberry

Yes

Grable

Yes

Fire report; Fire calls from November 21, 2018 through December 3, 2018 are as follows: 11/21/18; Minor fire at a shed on Walker, 11/21/18; Fire alarm sounding on Rufus due to cooking. Frazier and Pyramid Roofing have been contacted for a quote on the Medic One roof, and Frazier has inspected the roof. Last week, high winds caused a section of the roof to be blown off, and City crews put a tarp up until it can be repaired. CPR/First Aid training was held November 26, 2018 with 18 in attendance.

Public Works; Paul Shaw reported that the City crews went about their normal everyday duties; a sewer tap was done on Jefferson due to a root system that had grown into the main. A meter was moved on East 19th, and drainage was worked on over the weekend. There are issues with the storm water drain on 7th and Maple, which is budgeted for, and Mr. Shaw will apprise the Council at the next meeting of all that is entailed.

Code Enforcement; Sonya Fuller reported that she was currently working on 13 letters and passed out 12 door hangers in which some are getting their second, a final warning. Ms. Fuller's next objective is working on burnouts with consultation from Counselor Dorroh in which Ms. Fuller and Mr. Shaw will be working on together as a result of a meeting with Chief Charlie Jones. Ms. Fuller stated that an issue had arisen with the volunteer workers, and Mayor Grantham and Paul Shaw came up with a plan that hopefully the volunteer workers could adhere to. Paul Shaw made mention of a building in the 400 block of Ward that's a hazard, and it has been barricaded with caution tape and cones. Mr. Shaw will be consulting with Counselor Dorroh about what procedures to take. Counselor stated that there was case law in Missouri on emergency situations.

Park & Recreation/Armory; Wes Deere reported that the pool heater was hooked up but parts were missing that should be in soon. More lights were found and donated to the Arts Council, the Park Board meeting will be held on December 19, 2018, and kickball practice has started. Mr. Deere stated that he misquoted the numbers for the Central Star Chapter 114 Breakfast for Santa that included pictures, crafts and gifts, which should have been 13 and older \$5 and kids up to 12 was free; the event was a great success.

Library report; Teresa Tidwell reported that the Geri fit classes have been filled, and there's a waiting list; Geneva Bryant will facilitate the video programming for the exercise. Christmas Storytime is continuing, and this week's storyteller will be Vickie Crysler, and next will be Mrs. Santa.

Budget report; Councilperson Bullington provided a review of the financial reports for August and September as follows:

- Library Fund is in the red
- Street Fund is negative with \$16,827.09 being transferred from the General Fund
- Economic Development Fund is negative with \$3,109.58 being transferred from the General Fund
- Sanitary Fund need to be watched to see if the garbage fees will sustain it
- Tourism Tax is still not coming in like it should

- Sewer Fund has a deficit of \$11,566.
- Budget amendments have to be done and there are areas over their budget
- Need to be aware of OT vs OT budgeted and budgeted hours for PT Collector’s help
- Salary increases will affect employees that have been employed for at least a year
- Need to determine employees that are under \$8.60 as of January 1, 2019 to possible receive increase

Councilperson Bullington recommends that all full time employees that have been employed a full year to receive a step increase January 1, 2019. Councilperson Lyons made motion for the recommendation, second by Councilperson Grable, which resulted in the following vote:

Merideth	Yes	Rodgers	Yes
Bullington	Yes	Lyons	Yes
Rittenberry	Yes	Grable	Yes

Economic Development; Jana reported that there were 79 in attendance at the Economic Summit at the Armory. There were 10 initiatives that were discussed with the New Business Initiative, Beautification Initiative, and Social Platform Initiative being the priority. Mike Bernard stated that after the first of the year that they would like to look at a having a Town Hall meeting to be inclusive of the residents opinions and suggestions for the community. Mr. Bernard made mention of an incentive letter that the Mayor provided to a potential business that’s looking to employ 20 full time employees and up to 100 part time seasonal employees. There will be a meeting at 3:30 p.m. Tuesday to talk about code enforcement as to the best approach to strategically target areas. Mike Bernard also talked about flying a drone down Ward to capture all the lights so that it could be posted on the website, and pictures that were taken at the Chili Cook Off will also be posted. Jana Merideth stated that it would cost a fortune to change anything on the website, but there are volunteers willing to help in doing so. The workshop that was scheduled for October in St. Louis was cancelled with Missouri Partnerships in which training would have been for Request For Qualifications packets. Kylee Garretson that conducts the workshops will be coming to Caruthersville December 18, 2018, and the workshop will be held at the Library.

New Business; The General Municipal Election will be held on Tuesday, April 2, 2019 for Councilpersons Ward I, II, III, and IV for two year terms. Any person interested in filing may do so by filing a Declaration of Candidacy in the City Clerk’s office beginning December 11, 2018 from 8:00 a.m. to 5:00 p.m. The ending filing date will be January 15, 2019.

With no further business to come before the Council, Councilperson Lyons motion to adjourn, second by Councilperson Rodgers with all in favor.

ATTEST:

City Clerk

Mayor

DRAFT