

**CITY OF CARUTHERSVILLE  
JANUARY 17, 2012**

BE IT REMEMBERED the Council of the City of Caruthersville met in regular session in the Council Room in the Municipal Building on Tuesday, January 17, 2012, at 5:00 p.m., at which time and place the following were present:

Diane Sayre	Mayor
Melinda Scifres	City Clerk
Lawrence Dorroh	City Counselor
Tony Jones	Sergeant-At-Arms
Pullam	Councilperson
Rodgers	Councilperson
Simpson	Councilperson
Grantham	Councilperson
Hood	Councilperson
Merideth	Councilperson
Morgan	Councilperson
Mott	Councilperson

The number of members necessary to consider a quorum being present, the Mayor called the meeting to order and announced the meeting was in session for the transaction of business.

The first order of business to come before the Council was the approval of the minutes, bills, and reports. Upon motion duly made by Councilperson Mott, seconded by Councilperson Merideth, the minutes, bills, and reports were approved as presented. The reports read as follows:

Paul Shaw, Water/Wastewater Manager, reported the following collections for the month of December:

Water	\$ 59,804.79	Customers 2373
Sewer	19,532.59	Sewer Customers 2288
Garbage	34,805.15	
Meter Serv.	844.93	
Mos. Spray	597.92	
Primacy Fee	19.44	
Sewer Primacy	5.80	
Sewer Bond	<u>11,952.52</u>	
TOTAL	\$127,563.20	

Christi Watkins, Court Clerk, reported CVC funds collected \$199.53; POST fund \$27.98; Fines collected - \$4,726.77; JEF fund - \$27.99.

Charlie Jones, Fire Chief, reported \$3,415 in salaries and eight fire call responses for December.

Donna Brooks, City Collector, reported \$52.89 in Collector's Commission, \$4.30 in Clerk's fee, and \$291,819.55.

Keith Davis, Parks/Recreation Director, reported \$8,901.68 in admissions to the recreation center for December.

Melinda Scifres, City Clerk, reported securities pledged at the banks as follows: First State Bank - \$3,325,000.00; Focus Bank - \$2,021,899.47; Bank Star - \$583,400.

Mayor Sayre then reported a letter had been received from the Pemiscot County Commission regarding assessment fund collections from the municipalities as required by Missouri State Statutes. The County has not been collecting these funds from the cities, and the rate of collection will be 1.70% on the collections of taxes each year and shall be deposited into the county assessment fund as required pursuant to section 137.750. Mayor Sayre visited with the County Assessor this morning and discussed the collection of the tax. It was agreed the tax would be paid monthly to the assessment fund on actual collections from the City Collector. The City Collector would deduct the 1.70% from the actual tax collections before submitting the taxes to the City, and report the amount on the monthly report. Counselor Dorroh will write a police for the procedure that will be used by the Collector. The County is asking for the fee on all 2011 collections. The collections made in November and December will need to have the percentage remitted to the County Treasurer.

Mayor Sayre then presented the audit to the Council for their review. She reported meetings will be held with Department Heads to review the portions of the auditor's findings. The Mayor hopes to have the City's responses ready to review with the auditor at the second meeting in February. If the Council has any questions regarding the audit, they may call the auditor.

Terry Rushing then reported everything is schedule to be transferred to the Public Safety Building by January 30, 2012. The Police Department and Fire Department will move on that day. The phones and radios will be installed at that location on that day.

Councilperson Morgan reported the Fire Department had four fires between January 6 and January 17. The new fire truck will be ready on March 16. The Fire Chief and two firemen will go to Appleton, Wisconsin to pick-up the truck. The Council was given a list of fires to review. Mayor Sayre then asked the Police/Fire Committee meet on Thursday at 4:30.

Councilperson Hood reported the Water/Sewer Committee had met prior to the Council meeting, and was recommending the approval of the adjustment report in the amount of \$1,648.44. After discussion, Councilperson Hood motioned to approve the report, with Councilperson Grantham seconding, and motion carried.

Councilperson Hood then reported a line shaft pump at the Industrial Park Water Plant needs to be repaired. Two bids had been sought with the low bidder being Flynn Drilling at \$23,087.00. The bids were sought under the emergency procurement. The other bidder would not give a firm price on the repairs. After discussion, Councilperson Mott motioned to approve the bid from Flynn Drilling, with Councilperson Grantham seconding, and motion carried.

Councilperson Hood then reported the South Ward lift station has a line broken, and a bid for repairs has been submitted from VanDevanter Engineering. The bid amount was \$7,120.00. After discussion, Councilperson Hood motion to approve the bid with Councilperson Grantham seconding, and motion carried.

Mayor Sayre reported Terry Rushing has been put in charge of the Street and Sanitation crews.

Keith Davis, Parks/Recreation Director, reported the baseball fields are being prepared for the coming season. Kiwanis field is almost ready as well as field #3 at the Sportsplex. This work is being done through a grant. Basketball practice started this week and the games will run through March 5 with 85 children signed up.

Tony Jones, Acting Chief of Police, appeared before the Council requesting the purchase of equipment. New computers for the Public Safety Building have been requested. Two bids had been received as follows:

Hi-Tech	\$12,147.90
Computer Smarts.biz	\$14,247.00

Councilperson Morgan motioned to approve the bid from Hi-Tech with payment coming from the Asset Forfeiture Fund. Councilperson Pullam seconded the motion, and was carried unanimously.

Acting Chief Jones then requested two additional transmitter assemblies for two of the new cars. When an officer gets out of a car, the transmitter assembly will send the conversation back to the camera to be recorded. When cameras were purchased one transmitter was purchased for each camera. However, the charge on two of the transmitters will not hold long enough for two different shifts, and with the cars being used for different shifts the transmitters are required. A bid from the manufacturer of the cameras submitted a bid of \$1220. After discussion, Councilperson Pullam seconding, and motion carried. The cameras and transmitter record to a DVD. Officer Privett reported that Officer Darnell is responsible for removing the DVDs from the patrol cars and storing them.

Acting Chief Jones then requested audio and video equipment be purchased for surveillance purposes. The equipment would come from two different companies, and would be used for criminal investigations. The cost would total \$7,291.90 for the equipment, but it would be purchased in three phases of approximately \$2,400.00 each phase. The funds are requested from the Asset Forfeiture Fund. After discussion, Councilperson Grantham motioned to approve the three expenditures not to exceed \$7,291.90 from the Asset Forfeiture Fund. Councilperson Merideth seconded, and motion carried.

Mayor Sayre then reviewed the list of the FEMA project worksheets with the Council. The City has received funds from FEMA on projects that have not been completed. If the projects are not completed, the City will have to refund the money received.

Counselor Dorroh reported he will need to review the franchise for Atmos Energy some more before accepting the franchise.

Mayor Sayre reported she will meet with Terry Rushing to review the maintenance contract on Little Prairie Cemetery, and the contract with Branum's Disposal. They will discuss the information technology position with the City, also.

With no further business to come before the Council, Councilperson Mott motioned to adjourn the meeting at 5:46 p.m., with Councilperson Hood seconding, and motion carried.

ATTEST:

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Mayor

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City Clerk