

CITY OF CARUTHERSVILLE
January 7, 2019

Be it remembered the Council of the City of Caruthersville met in regular session Monday January 7, 2019 at 5:00 p.m. in the Council room of the Municipal Building at which time and place the following were present:

Sue Grantham	Mayor
Takella Motton	City Clerk
Lawrence Dorroh	City Counselor
Tony Jones	Sergeant at Arms
Rittenberry	Councilperson
Grable	Councilperson
Hood	Councilperson
Merideth	Councilperson
Rodgers	Councilperson
Duckworth	Councilperson
Bullington	Councilperson
Lyons	Councilperson

The number of members necessary to consider a quorum being present, the Mayor called the meeting to order and announced the meeting was in session for the transaction of business.

The first order of business was the approval of the regular session minutes of December 17, 2018. Councilperson Grable motion to approve, second by Councilperson Merideth with all in favor.

Councilperson Duckworth motion for approval of reports and bills, second by Councilperson Hood with all in favor.

Presentation of petitions, letters, and other communications; Mayor Grantham made recommendation that the Medic One roof be contracted by Pyramid Roofing in the amount of \$21,450 with an extended warranty of \$775 to be paid out of Sales Tax Capital Improvement as an emergency procurement. Councilperson Bullington motion for approval of the emergency procurement and to amend the budget, second by Councilperson Lyons, which resulted in the following vote:

Rittenberry	Yes	Grable	Yes
Hood	Yes	Merideth	Yes
Rodgers	Yes	Duckworth	Yes
Bullington	Yes	Lyons	Yes

Mayor Grantham also had to do an emergency procurement for the Humane Shelter for pest control in the amount of \$1,575. Councilperson Duckworth motion for the line item to be taken out of Equipment Maintenance, second by Councilperson Merideth, with all in favor.

Entegrity was the only company that submitted a Request For Proposal to the City for energy savings performance contracting. The next step would be to vote on a Request For Professional Development Agreement, which is no cost to the City unless the project is aborted, but the analysis would belong to the City. Councilperson Duckworth motion for the agreement to be submitted for final approval, second by Councilperson Grable, which resulted in the following vote:

Rittenberry	Yes	Grable	Yes
Hood	Yes	Merideth	Yes
Rodgers	Yes	Duckworth	Yes
Bullington	Yes	Lyons	Yes

There will be a groundbreaking ceremony at the 12th & Ward Lift Station which is the first of the projects to improve the water systems in the City.

Police report; Chief Tony Jones presented a report with statistics for 2018 as follows:

6,892 Service calls	1,592 Generated reports	2 Homicides	3 Sexual assaults
5 Armed robberies	3 Strong armed robberies	79 Assaults	40 being felonious
82 Burglaries	10 Attempted burglaries	177 Larcenies	
11 Vehicle thefts	2 Arsons	1,021 Not scored/uncategorized	

Humane report; Karol Wilcox presented a report with the following information: 12/19/18; The Missouri Department of Agriculture granted the Humane Society and the City an extension of the existing license. 1/1/19; The day was spent caring for 15 dogs and 7 cats, a feeding schedule was implemented, drains were cleared, scrubbed kennels and walls, will be monitoring pregnancies with sexes being mixed, and vetted a puppy that was in the quarantine room. 1/2/19; Eleven contractor bags of garbage was removed, decks were replaced and sealed and the concrete will have to be sealed to pass inspections. The Cat room was bleached and cleaned, trash removed in the Main room, 3 contractor bags of garbage removed from the Common area. 1/3/19; Clean up continued with 3 contractor bags of garbage taken from Quarantine room, Removed recliner and rusted kennels, cleaned floor that needs sealant, cleaned storage room and light needs repairing, bathroom cleaned and sanitized, cleaned windows, animals were cleaned, fed, rotated, exercised, and were maintained on a feeding schedule. Paperwork has begun to establish where animals originated from, food moved to a pallet with the old being disposed of. 1/4/19; Clean up continued, removed washer and drawer, plan to remove cabinet desk, computer, and removed sink in Cat room. A new set of books was started for the disposition of the animals per inspector for the Department of Agriculture. Posting of the animals for potential owners will take place upon recommendation with a stray hold to allow potential owners to pick up. The Crematorium is expected to come January 8, 2019 in which there's a freezer full to be disposed of that needs to be properly bagged. They're also looking at having Dr. Embry to conduct a veterinary protocol inspection in the next 2 weeks. Chief Jones stated that the pit bull ban will be enforced.

Fire report; Fire calls from December 21, 2018 through January 7, 2019 are as follows: 12/21/2018; Structure fire with moderate damage on Collins, 12/25/18; Smoking electrical outlet on Grand. 12/26/18; Fire alarm sounding due to cooking on Davis, 12/27/18; Malfunctioning of heater on Laurant, 12/28/18; Structure fire with major damage on West 8th St., 12/28/18; Fire at grain bin on County Rd 553 with minor damage, 1/1/19; Vehicle fire on I55 a total loss, 1/1/19; Extrication from

vehicle on fire on Hwy 84 fire with an air lift employed. There were 140 fire calls in 2018 compared to 120 in 2017

Public works; Paul Shaw reported preventive maintenance on the street sweeper was conducted, drains were cleaned, 31 potholes were filled, picked up limbs and debris, put in 8 meter boxes, installed 57 meters, removed dead animals from shelter, assisted Arts Council with removal of Christmas trees, and preparing for the installation of the AMI system. Mr. Shaw recommends Allen Building's proposal for \$24,080 for the AMI system, with the project being budgeted out of Sales Tax. Councilperson Duckworth motion for approval of the budgeted item, second by Councilperson Hood, which resulted in the following vote:

Rittenberry	Yes	Grable	Yes
Hood	Yes	Merideth	Yes
Rodgers	Yes	Duckworth	Yes
Bullington	Yes	Lyons	Yes

Mayor Grantham made mention of residents blowing their leaves into the streets, which causes drainage issues, and asked to spread the word not to do so, it would be a big help to the City employees.

Code Enforcement; Sonya Fuller reported sending out 20 notifications, currently working on letters, and the police had to assist with communication of code violations. The normal every day follow up of code violations was conducted.

Park & Recreation; Wes Deere reported that the Recreation Center would be open Martin Luther King Day from 10:00 a.m. until 4:00 p.m. The Park Board meeting will be held Wednesday January 10, 2019 at 6:00 p.m., and the final touch up of the pool heater occurred. Dwayne Fleeming fixed the hydraulic lift for free, paying it forward. There will be a swim meet February 16, 2019 with the surrounding communities, Yoga classes are conducted a 9:00 a.m. on Tuesdays, and Aerobics is at 5:00 p.m. on Mondays and Wednesdays. Basketball signups are still underway, and kickball is ongoing.

Library report; Teresa Tidwell reported that for the last year and half the Library has been the registration station for a chapter of the Walking Club of America. They fill out a card indicating the route that has been set up for the walk in town. Ms. Tidwell received a letter from the Dogwood Trailblazers from Joplin, MO, and they gave thanks to the support and friendliness of the staff. Their focus is to walk in every county in the state, and it's not limited to residents of MO, but they welcome anyone that want to walk; two of the members have pledged to walk in every county of every state. The Arts Council is sponsoring Stellaluna from the StoneLion Puppet Theater in Kansas City, MO for the Elementary school at the Library during the day and it's open to the public at 6:00 p.m. First Assembly of God is sponsoring Despicable Me II at the Library on January 27, 2019 and will be giving away a Minion toy for kids attending. Ms. Tidwell stated that the Library focus for the year will be literacy, jobs, and health.

Budget; Councilperson Bullington reported that looking at the October financials that the General Fund is moving in the right direction. Councilperson presentation of the Finance Committee Meeting Report is as follows:

- 1) Public Library half cent sales tax is being watched closely, concern is that collections may fall short of \$200,000 budgeted.
- 2) Capital Improvement half cent sales tax has continued to decline since the closing of Wal Mart, and the loss of other businesses.
- 3) City Sales tax half cent sales tax is budgeted for \$445,000 for fiscal year 2018-2019, \$511,125.64 was collected in 16-17, \$475,571.20 was collected in 17-18.
- 4) Every department manager needs a copy of the salary chart and ordinance, and follow when hiring new employees and all recommendations for hiring are to be done in closed session.
- 5) Rate increases will be given to full time employees employed for a year as of January 1, 2019, and the part time Collector's part time help would end after December 31, 2018 with being over the 350 budgeted hours. The 3 employees that have exceeded the salary chart are grandfathered in and will continue to receive the 1.5% raise increases.
- 6) State minimum wage is being held off on for now with it not applying to government workers. The only salary chart that doesn't meet the \$8.60 minimum wage is some of the part time Recreation employees, and there will be a meeting with the Recreation Director to discuss hourly rates for discrepancies.
- 7) Review and adoption of the revised Personnel Manual needs to take place, and working on budget amendments regarding salaries, stipends and benefits will have to take place.

Economic Committee; Jana Merideth reported that prior to the holidays there was a meeting about the cleanliness of the City, and there was a meeting about developing a new web site that would be managed by volunteers. Also, the training workshop that Kyle Garretson instructed at CHS Library was very informative. Mayor Grantham and Ms. Merideth will be attending the Missouri Economic Development Winter Conference in Jefferson City January 14, 2019 and January 15, 2019. Grizzly Jig has asked for assistance in providing activities during the Spring Tackle Show. The banquet room at the Casino will be the Hook Line and Sinker event that will take place. Preliminary plans for Economic Advisory Board meeting instituting Phase II involving the residents is taking place. Invitation was received for the Great River Road Tourism in Forrest City, AR, which will be attended. The Economic Development Committee is currently working on 7 out of the 10 initiatives that were presented at the Summit. The Arts Council will be meeting with Mickey Davis January 23, 2019 concerning going forth with the grant proceeds for the Exchange Building.

New Business; Mayor Grantham entertained a motion to move the meeting to Tuesday January 22, 2019 in observance of Martin Luther King Day. Councilperson Bullington motion for approval, second by Councilperson Hood, with all in favor.

With no further business to come before the Council, Councilperson Duckworth motion to adjourn, second by Councilperson Hood with all in favor the meeting adjourning at 5:50 p.m.

ATTEST:

Mayor

City Clerk

DRAFT