

**CITY OF CARUTHERSVILLE
November 5, 2018**

Be it remembered the Council of the City of Caruthersville met in regular session Monday November 5, 2018 at 5:00 p.m. in the Council room of the Municipal Building at which time and place the following were present:

Sue Grantham	Mayor
Takella Motton	City Clerk
Lawrence Dorroh	City Counselor
Tony Jones	Sergeant at Arms
Rodgers	Councilperson
Duckworth	Councilperson
Bullington	Councilperson
Lyons	Councilperson
Rittenberry	Councilperson
Grable	Councilperson
Hood	Councilperson
Merideth	Councilperson

The number of members necessary to consider a quorum being present, the Mayor called the meeting to order and announced the meeting was in session for the transaction of business.

The first order of business was the approval of the regular session minutes of October 15, 2018. Councilperson Merideth motion to approve, second by Councilperson Duckworth with all in favor.

Councilperson Rodgers motion for approval of the closed session minutes, second by Councilperson Lyons with all in favor.

Councilperson Lyons motion for approval of reports and bills, second by Councilperson Merideth with all in favor.

Councilperson Duckworth gave a list to the Council of findings concerning the Animal Shelter, and an agreement will be presented by the next meeting for the Humane Society.

Mayor Grantham presented a proclamation to the American Legion and the Daughters of the American Revolution. The proclamation is the 1918-2018 Bells of Peace a World War I Remembrance. In November 2018 the world will commemorate the 100th anniversary of the armistice that ended the fighting in World War I at 11:00 a.m., the eleventh day of the eleventh month in 1918. The tolls of bells are called upon by the citizens in remembrance of those who served in World War I at 11:00 a.m. on November 11, 2018. There's a tree in City Hall decorated with a patriotic theme with handmade ornaments by Middle School students, and there will be another tree with the names of veterans of the City. Mr. Atchison brought names of members of American Legion Posts 88 that will be put on the tree, and made mention of the Wreaths Across America December 15, 2018 with the laying of the wreaths on the monuments at Memorial Park. The Daughters of American Revolution will be making wreaths and

they will be available to all at \$15 each. Barbara Merideth made mention that wreaths can not only be for veterans but also for firefighters and police. If they can get registration in place the contact number for the wreaths is 573-333-2654.

Fire report; Fire calls from October 16, 2018 through November 5, 2018 are as follows: 10/16/18; Trailer with minor damage on I 55, 10/23/18; Grass fire on I 55 no response from Steele fire department, 10/25/18; Fire alarm sounding due to insect foggers on East 5th St., 10/25/18; Minor grass fire on I 55, 10/27/18; Fire alarm sounding during installation on Franklin, 10/30/18; Vehicle fire a total loss on Chaffin Dr., 10/31/18; Fire alarm sounding with no detection on Cotton, 11/2/18; Structure fire on State Highway E no response from Cooter and Steele fire departments.

Code Enforcement; Sonya Fuller reported mailing 13 letters and working on 12 more, having a court appearance on November 8, 2018, continuing with the door hangers, and the 3 volunteer workers are working out well.

Park & Recreation; Wesley Deere reported kickball signups are underway, and that pee wee football was undefeated and won the tournament in Portageville, MO. Patch work was done on the skylights over the pool, and have a few more to patch after the last rain. The projected date for complete installation of the pool heater is November 15, 2018. Christmas lights were donated to the Riverfront Christmas project upon coming across some at the Center.

Library report; Teresa Tidwell reported having a very successful Halloween storytime with about 60 kids in attendance. Ms. Tidwell made mention that the Library is the Ward IV polling place, and that the Library has on its website a section called Ballotpedia. It gives information about voting procedures, and explains the different amendments and propositions for the November election. Ms. Tidwell attendance at a conference and with the health information that is available on the library website has garnered her as being a Consumer Health Information Specialist.

Audit report; Doug McDowell referred to the management letter from Smith & Davis that accompanied the audit. Better control of receipt retention for expenses is a repeat finding. The auditors recommend monthly turnover to be done closer to the first of the month, and bank reconciliation statements done in a timely manner to ensure outstanding checks are noted. Someone needs to make sure all tickets are processed through the court system. Receipts in the tax collections need to be done on a timely basis. Unclaimed meter deposits need to be turned over to the state, and old accounts need to be written off.

Public Works; Paul Shaw reported that Street & Sanitation has been running the street sweeper, picking up limb debris, mowed lots, weed eaten, delivered trash cans, cleaned equipment and vehicles, cleaned drains, cleaned shop, repaired and did preventive maintenance on equipment, and sorted debris at the limb pile. Water & Wastewater did the following; installed an exhaust motor at the 3rd St. plant, replaced 2 meter boxes, installed meter reading antennas, replaced exit sign in filter room, winterized the wells, cleaned out an office, changed 2 copper setters, read meters, painted tops of hydrants on Marlar Rd., tied in a meter on Franklin, checked fluid levels in vehicles, installed temporary fencing for Fall Festival, cleaned storm drains, repaired temporary walls at Armory, and pressure washed filters at the Water plant. Paul Shaw met with the following; Economic Team along with Daniel Tappana, John Chittenden and the Mayor concerning drainage issues, attended bid opening for the

Highway U water main and the 12th and Ward Lift station, attended MRWA Fall conference, met with the contractor about the 7th and Maple storm water station, and assisted the Arts Council with preparing for Christmas. Mr. Shaw stated that there are 4 drainage projects to be considered. 1) The 11th St. and Truman drainage problem was created by MODOT, and they're looking at taking the water to alley way. 2) Kelly Dr. can be done in house by cutting across the road and enter into the existing main, which will be overseen. 3) The drainage problem on 18th St. and 20th St. to Walker will have to have a new drainage covert. 4)The Bell and Adams drainage runs to 13th St. and end on 15th St., want to take the water on Belle to 7th and Maple; the ditch on Belle will be filled. The storm drain on Adams where the Y meets there's dirt covering it, will take down, go off the side of the road, and make a gutter to get water to flow into the box where it now stays on Adams.

Economic Advisory Committee; Jana Merideth reported that the Arts Council has 64 trees for the Christmas Riverfront project, and have other surprises in store. The lighting will take place at 5:30 p.m. Wednesday November 14, 2018. Francis and R. H. McCain donated their Dickinson to the Exchange Building. Ms. Merideth reminded everyone that the last item on the ballot is the water bond proposition and to vote yes in order to get a low interest loan for the Water project. Participation is encouraged to come to the Mississippi River Parkway Commission meeting in Forest City, AR in February. There will be a luncheon at 10:30 a.m. at the Armory November 15, 2018 with the area businesses. The Economic Action Team is trying to get the businesses concerns and interests in order to come up with an action plan. There's a questionnaire that's in circulation that needs to be filled out by Wednesday so that it will lay a platform to build from, it can be emailed to Ms. Merideth or send as a text message by picture. They will also need to know who's attending for a head count for the luncheon. Mr. Bernard noted that once the action plan is developed and executed, they will start having town hall meetings to involve the residents. Mr. Bernard stated that the target areas for now are the Infrastructure Initiative, Public Relations, New Businesses, and the Beautification Initiative. Ameren Utilities are also offering an initiative for new business development.

Councilperson Lyons motion to go into closed session for the purpose of personnel, hiring, and litigation second by Councilperson Merideth with all in favor.

Upon returning from closed session there was discussion of November 15, 2018 being the last day to send out the tax bills. There was also discussion of Councilperson Lyons overseeing that deposits are made in a timely manner for the City Collector.

With no further business to come before the Council, Councilperson Merideth motion to adjourn second by Councilperson Duckworth with all in favor.

ATTEST:

City Clerk

Mayor